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## ILA/ACRL Executive Board Minutes, March 20, 2017

Association of College and Research Libraries. Iowa Chapter

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ILA/ACRL Executive Board Meeting Minutes

March 20, 2017

WebEx

10:00 - 11:30 AM

Present: Beth McMahon, President (Central College), Jennifer Sterling, Vice President/President Elect (William Penn University), Pam Rees (Grand View University), Cara Stone (Grand View University), Ellen Neuhaus (UNI).

Not Present: Carrie Wade, Secretary/Treasurer (Graceland College), (Dan Coffey (ISU), Sara Scheib (University of Iowa), Ericka Raber (University of Iowa), Cathy Cranston (University of Iowa), Angie Cox, (UNI).

1. Call to order
  - a. The meeting was called to order at 10:02 AM.
2. Approve agenda
  - a. Agenda approved by acclamation
3. Approval of Minutes from February 20, 2017
  - a. Minutes not yet submitted. They will be submitted for approval at the next meeting or by email.
4. Treasurer's Report
  - a. Treasurer not present; hold report for next meeting.
5. Committee and Representative Reports
  - a. Spring Conference (Pam Rees): Pam is looking for volunteers for session managers. The committee received enough proposals for breakout sessions. Catering is also being worked on. Budget should be finalized in April. Registration will open at the end of March.
  - b. Awards- (Sara Scheib, submitted report) The awards committee is on track. Two applications for Spring Conference Scholarship have been received. Calls for submissions for other awards will be coming soon.
  - c. Electronic Communications (Dan Coffey, submitted report) The committee is working on updating membership information on the website.
  - d. Fall Program- (Ellen Neuhaus) The pre-conference is planned for Wednesday, October 18, 2017 and the topics are succession planning and mentoring. Ellen asked for board approval for the speakers' accommodations and travel expenses. Beth will conduct an online vote since there is not a quorum present. ILA has moved away from the past practice of having conference sessions sponsored by subdivisions. Instead, Fall Conference sessions will use tags to describe topics and prospective audiences.
  - e. Membership- (Angie Cox) No report at this time. Cara noted that Angie has communicated with the ambassadors.
  - f. Nominating- (Jennifer Sterling) Jennifer is working on scheduling a meeting with the nominating committee. She is also working to find some volunteers to assist

at the spring conference. ECC will be asked to create conference hashtag and Twitter feed.

- g. Professional Development- (Cathy Cranston) No report at this time.
  - h. College Readiness- (Ericka Raber) No report at this time.
  - i. ACRL Chapter Council- (Ericka Raber) No report at this time.
  - j. ACRL Government Relations- (Mary Heinzman) No report at this time. Cara shared that there was a good turnout for ILA's Lobby Day.
6. Other business
- a. Motion to approve Fall Conference speakers' expense will be submitted for vote via email.
7. Announcements
- a. None

Meeting adjourned at 10:23 AM.

Respectfully submitted,  
Beth McMahon  
Jennifer Sterling