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## ILA/ACRL Executive Board Meeting Minutes December 18, 2017

Association of College and Research Libraries. Iowa Chapter

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## ILA/ACRL Executive Board Transition Meeting

December 18, 2017

Wilcox Library, William Penn University

Present: Jennifer Sterling, Sara Scheib, Carrie Dunham-LaGree, Cara Stone, Kyle Winward

Present via Zoom: Angie Cox Membership, Becky Canovan, Kate Kitchens Member At Large

1. The meeting was called to order by President-Elect Jennifer Sterling at 10:11am.
2. Introductions
3. The minutes of November 20, 2017 were approved by acclamation.
  - a. Moved by Carrie, seconded by Beth
4. The Treasurers Report: Jennifer shared a report submitted by Kristy
  - a. Treasurer's Report was approved by acclamation.
    - i. Moved by Cara, seconded by Carrie

Julia Salting entered the meeting at 10:18.

5. Spring Conference Committee report: Carrie
  - a. In the process of confirming Drake Olmsted Student Center conference space for the dates May 31-June 1, 2018.
  - b. 5 potential keynote speakers are under consideration.
6. Awards Committee report: Sara
  - a. All awards are concluded for the year.
  - b. In the process of updating the Organization Manual section on awards.
7. Electronic Communications Committee: no report
8. Membership Committee: Angie
  - a. 148 members currently. For comparison, last year at this time membership was 157.
  - b. Campus Ambassadors have successful at recruiting and identifying potential new members.
  - c. Lifetime and student members
    - i. Lifetime members and SLIS students should be able to join ILA/ACRL for no charge but the ILA registration form has not been updated to allow this. Angie will follow up with the ILA office but there is no timeline on which we expect this to be resolved.
    - ii. Angie will follow up with incoming committee chair and will do some outreach, especially to SLIS students, with registration reminders.
9. Nominating Committee: Jennifer
  - a. Officers and Committee Chairs are now all in place.
  - b. Some committee members still needed. Angie suggested involving the Campus Ambassadors to recruit committee members.

- c. Updates to the Nominating Committee section of the Organization Manual are in process.
- 10. College Readiness Committee: Jennifer shared report submitted by Ericka
  - a. Plans for next year include funding a data analysis project using the *Excelling Iowa* survey at University of Iowa. Cost is unknown at this point in time. Executive Board will act on this once pricing information is available.
- 11. Professional Development Committee: no report
- 12. ACRL Chapters Council: no report
- 13. Government Relations Representative: no report
- 14. Jennifer Sterling was officially welcomed as the President of ILA/ACRL through 2018.
- 15. Other Business
  - a. Beth will contact outgoing committee chairs who were not present at this meeting to ask them to connect and share information with the new incoming chairs.
- 16. Announcements
  - a. Carrie announced that Jill Gremmels has been confirmed as the new Dean of Libraries at Drake University.
  - b. Sara shared that she has accepted an adjunct teaching position at the University of Iowa School of Library and Information Science. She will teach the course College & University Libraries.

## Awards

Need to update dates of membership – survey?

Should we discontinue awards for retired folks?

Consider new grant for diversity & inclusion

Start announcing conference awards as soon as conference is announced

Amy Paulus will have mail merge files/can do new files for certificates

## President

Get website access sorted out – Kyle

Did I email Eric Morse with election results