

Masthead Logo

ILA/ACRL Minutes and Reports

5-12-2015

ILA/ACRL Executive Board Minutes, May 12, 2015

Association of College and Research Libraries. Iowa Chapter

Copyright © 2015 ILA/ACRL

Hosted by [Iowa Research Online](#). For more information please contact: lib-ir@uiowa.edu.

ILA/ACRL Executive Board Meeting Minutes
May 12, 2015
WebEx
1:00pm-2:30pm

The meeting was called to order at 1:08 p.m.

Present: Anne Marie Gruber -- President (University of Dubuque); Sara Scheib -- President-Elect (University of Iowa); Kristy Raine -- Secretary/Treasurer (Mount Mercy University); Dan Chibnall (Grandview University); Carrie Dunham-LaGree (Drake University); Liz Kiscaden (University of Iowa); Jenny Parker (Clarke University); Amy Paulus (University of Iowa); Ericka Raber (University of Iowa); Leila Rod-Welch (University of Northern Iowa); Andrew Welch (Drake University).

Absent: Mary Heinzman (St. Ambrose University); Jill Jack (Coe College); Pam Rees (Grandview University)

1. Welcome and Introductions

Anne Marie Gruber welcomed the group to the WebEx platform. No announcements were noted.

2. Approval of Executive Board Minutes from March 9, 2015

Minutes of the March 9, 2015 meeting were distributed earlier via email and a Google Drive link. Motion by Anne Marie to approve the minutes, as corrected.

3. Treasurer's Report

Kristy noted the chapter received \$2,210.00 in receipts during March. No disbursements occurred during the month. The organization's closing balance for April 1, 2015 was \$8,147.83. Once new financials are shared by the ILA office, the spreadsheet will be updated. The full board will then be notified of the new data.

4. Committee and Representative Reports:

Awards (Dan Chibnall)

Dan reported that Debra Lynn Ford, the ILA/ACRL spring conference scholarship winner, was recognized at the event. Details on the 2015 Public Relations/Marketing Award are now available on the ILA/ACRL website (<http://www.iowaacrl.org/content/node/317>).

Dan suggested a \$100.00 cash award for designing a new ILA/ACRL chapter logo. Anne Marie agreed on the amount.

Electronic Communications (Andrew Welch)

Andrew noted that work continues on the ILA/ACRL website. The committee has identified and resolved outdated links. They now plan to address webpages with lengthy link rosters, breaking content into smaller clusters for ease of scrolling.

Fall Program (Amy Paulus)

Amy noted progress towards fall conference needs. The concurrent session will be titled "Collaborative Professional Development: Creating Your Own Opportunities." The session's panelists will be Amy Blevins, Anne Marie Gruber, and Mara Eggherman. The session will be held on Friday, October 16 (11:20am-12:10pm) at the fall ILA conference.

The second concurrent session, on college readiness, is still being determined. A similar session topic was proposed by the Community College section. The resulting session will be a combination of both proposals; Amy is working with the section to reach a compromise. The session's topic is "College Readiness: Building K-16 Information Literacy Foundations."

The preconference session on active teaching and learning has been approved; Jean Donham will lead that discussion. Speakers are being confirmed for the event. The session's topic is "Active Teaching & Learning: Applying the Information Literacy Framework."

Membership (Jenny Parker)

Jenny reported 137 current members in the chapter, a gain of ten members in the last month. Thirteen Ambassadors currently serve the chapter. Jenny noted a continuing effort to reach more campuses in the state.

Jenny also reported on membership within the ILA/ACRL listserv. Roughly half of the listserv's subscribers are current ILA/ACRL members. Sara noted her work to create a listserv for the new ILA student roundtable and was assisted by Melissa Primus (DMS) in this task. Jenny noted 163 members of the ILA/ACRL listserv; roughly 60-70 are current ILA/ACRL members. Anne Marie noted the likelihood of vendors in the list.

Discussion turned to the idea of DMS making listserv enrollment automatic at the time of membership. Sara noted the list as a potential membership incentive. Jenny questioned the presence of retired members in such a list; Anne Marie noted the ILA/ACRL list does include lifetime members. Sara noted the listserv could be a responsibility of the Electronic Communications Committee (ECC). Andrew noted the issue of restricting access only to ILA/ACRL members, as well as the benefits of having an open list and of having a membership driven opportunity. Jenny closed by noting Steve Ostrem (University of Iowa) manages the listserv.

Newsletter (Leila Rod-Welch)

Leila noted the newsletter's new edition launched today. She noted the important role of Ambassadors in sharing content and appreciates the collaboration with Jenny Parker. Anne Marie noted her role as Ambassador at the University of Dubuque's library; she wrote the library's item for the current newsletter.

Nominating (Sara Scheib)

Sara announced that Rebecca Funke, Directory of Library Resources at DMACC Ankeny, is the candidate for 2016 spring conference chair. Sara noted the need for Executive Board action to approve the candidacy.

Motion by Sara to approve Rebecca Funke as the 2016 ILA/ACRL spring conference executive committee chairperson. Seconded by Andrew. Motion approved.

Sara noted ongoing work towards committee membership; executive board officers may self-nominate. Sara noted the need to fill the at-large, secretary/treasurer, and VP/President roles. If committee chairs are interested in continuing within their current roles, please contact Sara with further details.

· **Spring Conference (Liz Kiscaden)**

Liz reported 101 final registrations for the 2015 spring conference. The conference generated \$4,880.00 in revenue, with its only expense being \$2,090.25 on catering needs.

The conference committee's executive board facilitated the electronic evaluation process; summaries of comments are now available:

(https://docs.google.com/forms/d/1qnFrJ5FN5zZuwwyFIG3s8L9Ufc_R6sgXHCPBT-h0GSQ/viewanalytics). Comments indicated responses to the keynote speaker and conference sessions; suggestions for future sessions and speakers also offered.

Liz noted challenges with the paper registration process; electronic payment information was reflected in a spreadsheet format. Paper-based applications required manual entry within the spreadsheets. Confusion in ILA mailing addresses resulted in delays and problems at conference site. Over 100 conference attendees registered online. Roughly one-third of attendees registered by paper form.

Liz noted significant interest in having a central Iowa site for the conference; six SLIS students attended. Anne Marie noted the conference was a great success.

· **K12/Higher Ed Ad Hoc Committee (Pam Rees)**

Pam not in attendance; no report at this time.

· **ACRL Government Relations Representative (Mary Heinzman)**

Mary not in attendance; no report at this time.

· **ACRL Chapter Council Representative (Ericka Raber)**

Ericka noted nothing to report at this time.

5. Unfinished Business

Information Literacy Task Force proposal (Ericka Raber)

Anne Marie shared the task force proposal document as Ericka explained its contents:

ILA/ACRL IL Task Force Recommendations

Based on discussions at 2/17/15 and 3/6/15 meetings attended by:

Pam Rees, Leslie Ross, Julia Dickinson, Sara Scheib, and Ericka Raber

Submitted to ILA/ACRL Board President Anne Marie Gruber by Ericka Raber

April 2, 2015

Reminder of Charge:

1) **How can we continue the assessment pilot?** The K12/Higher Education ad hoc committee coordinated this pilot for 2 years so far, and valuable data has been collected & disseminated to various audiences.

2) **How can we continue partnering with IASL to support school library programs/school librarians?** The K12/Higher Education ad hoc committee has interfaced with IASL as well as AEAs to provide information about college-level research expectations for students. There is still valuable work to be done in supporting K-12 library programs by demonstrating how vital school libraries are to college readiness.

3) **How can we provide IL-related professional development opportunities for Iowa academic librarians?** There is strong interest in continuing conversations about IL (teaching & assessing, especially in light of the forthcoming Framework) beyond what we already offer at conferences on this topic. The Iowa Private Academic Libraries (IPAL) group has an active & informal interest group on this topic, and the Directors' Summit held in October included some conversation of furthering IL collaborations across institutions. Should ILA/ACRL lead in these efforts, and if so, how? One option might be to co-sponsor the IPAL interest group (their website is here in case you're not familiar: <http://ilove-instruction.blogspot.com/>).

Introductory Comment:

We had discussed keeping the three charges separate, but we have come to the conclusion that it would be best to combine the first two charges into a single initiative.

Recommendations:

Assessment Pilot and Partnership with IASL

The Task Force strongly felt the need to formalize a committee that could work on projects that are mutually of interest to ILA/ACRL and ILA/IASL, and to that end, we are suggesting the creation of a joint division-level committee that would include members from both ILA/ACRL and ILA/IASL. Both the assessment pilot project and the ILA/IASL-ILA/ACRL partnerships fit nicely under the umbrella of "College Readiness," and the committee felt that both ILA/ACRL and

ILA/IASL could benefit greatly from working together on these efforts. Other suggested committee names include “School to College” or “School to College Transition.”

Suggestions for Committee Charge and Organization:

The following recommendations should be considered in conversation with IASL representatives.

Both ILA/ACRL and ILA/IASL would commit to having 3-4 members on the committee. The group should be as inclusive as possible so that other ILA members, such as Community College Roundtable members, can participate.

The assessment project could be one of the responsibilities of the ACRL side of this committee.

The committee should have a liaison relationship to both ILA/IASL and ILA/ACRL Executive Boards. Liaison positions may be appointed or assigned, or perhaps the Chair might take on this responsibility. Committee liaisons may be members of the committee who also serve on one of the Executive Boards or Members-at-large may fill this role of ensuring good communication between the Board and the new committee.

One possible next step would be to approach Chelsea Sims, Iowa City teacher librarian and ILA Exec Board Member, to see how this idea would be received among ILA/IASL, and if ILA/IASL could commit 3-4 members on the proposed joint committee. We should also discuss committee options with ILA Exec Board to determine how best to establish the joint committee within the ILA structure.

Related Discussion and Consideration for Future Efforts: The Task Force recommends that the committee continue to develop and maintain communication with directors from IPAL, the State Universities, and community colleges. The Task Force strongly supports the idea of taking the assessment project to the state level, perhaps with the help of college and university library directors. This would give ownership of the project to the directors, and more schools may be encouraged to participate in the program.

IL Professional Development Opportunities

The Task Force felt that this charge will be addressed by the newly established Professional Development Ad Hoc committee, proposed by Dan Chibnall at the March 9 ILA/ACRL Board Meeting.

Approved by the ILA-ACRL Executive Board, May 12, 2015

The document begins with the committee's three charges. Ericka noted that the committee has combined the first two charges and believes its final charge will be satisfied with the new professional development ad hoc committee proposal.

Ericka noted an interest in having a new name for the joint committee, phrasing suggesting a liaison relationship to both IASL and ACRL executive boards. Ericka noted Julia Dickinson's suggestion in approaching Chelsea Sims, ILA executive board member and Iowa City Community School District librarian. Ericka noted the need for active IASL members and the involvement of community colleges. She also expressed an interest in continuing the assessment project, perhaps beyond Iowa, for regional or national collaborations.

Anne Marie called for a motion to approve the proposal for the Information Literacy Task Force. Sara moved to approve the proposal as written. Seconded by Dan. Approved.

Discussion now turned to contact methods with ILA/ACRL and IASL. Ericka asked if the committee would function as an Ad-Hoc group. Dan noted sharing details of the proposal with ILA's executive board; the collaboration is encouraged and supported by the board. Ericka asked about the structure of the committee. Anne Marie noted that the committee chair would be an ILA/ACRL board member; recommendations to continue assessment may lead to permanent committee status. Anne Marie also suggested possible co-chairs for the committee, one from IASL, and one from ACRL.

Ericka was encouraged to contact active IASL members to determine who might be interested. Anne Marie noted the group will officially begin in January 2016; Dan encouraged Ericka to contact Chelsea Sims about membership. He also noted that for the group to become a permanent committee, language must be inserted into the ILA/ACRL bylaws for a vote at the fall meeting.

Ericka noted that IASL would also need to vote on permanent status change for the group. Sara noted the need for a formal charge before the nominations process begins. Anne Marie volunteered to work on formal charge language and a reworking of the bylaws.

Professional Development Ad Hoc Committee (Anne Marie Gruber)

Anne Marie noted the committee will begin in 2016, with the intentions of connecting people of various interests. Access and technical services opportunities noted as potential new avenues. Sara asked about how to begin determining new committee members. Will the proposal's language move into the ILA/ACRL bylaws? Dan noted that the formation of an Ad-Hoc committee does not require a membership vote (integration within bylaws). Sara noted she will begin work on cultivating a committee chair and membership. Six members suggested for a variety of perspectives.

6. New Business

Dan noted the \$100.00 award for the new logo design competition.

Anne Marie noted interest in planning for next ILA/ACRL executive board meeting. July selected as in-person meeting time; Liz's last board meeting will be in July. Anne Marie noted she will use a Doodle to determine potential meeting times.

No further business.

The meeting was adjourned at 2:01 p.m.

Respectfully submitted,
Kristy Raine, ILA/ACRL Secretary-Treasurer