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ILA/ACRL Minutes and Reports

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1-25-2008

# ILA/ACRL Executive Board Minutes, January 25, 2008

Association of College and Research Libraries. Iowa Chapter

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## **ILA/ACRL Executive Board Meeting**

**January 25, 2008, 10:30 a.m.**

**St. Ambrose University Library**

**3<sup>rd</sup> Floor Conference Room**

Present: Mary Heinzman, Ryan Gjerde, Anne Marie Gruber, Kate Hess, Brett Cloyd, Lisa McDaniels, Kim Babcock-Mashek, Karen Goodell, Jean Donham, Cassie Moon, Jan Dellinger, Betsy Gardner

Meeting called to order: 10:30am

### Welcome and Introductions

Approval of Executive Board minutes from December 7, 2007  
Donham moved to approve. Cloyd seconded. Minutes were approved.

Treasurer's Report: Gruber reported:

ILA/ACRL Balance as of 12/31/07: \$1,393.51

Dues 925.00

Spring Meeting/other 7,016.00

Total available funds 9,334.51

Less expenses to date 4,852.65

Balance in account \$4,481.86

ILA Balance as of 1/25/08 \$154.00

### Committee and Chapter ACRL Representative Reports

Directory: Goodell reported Katie Dunn not replaced on committee. Approx. \$2.70 per book (plus tax) w/ current page count. Discussed number needed-200 is sufficient. Goal to finish gathering information by Feb. 1. Distribution at spring conference.

Spring Conference: Dellinger reported that Chris Neuhaus is replacing Katie Dunn on the committee. Preparations continue; see full committee report. Discussed time for research award winner to summarize. In future, research award winner (and or applicants) could be slated to present at conference. Dellinger reported that Hawkeye will be completely smoke-free by spring 2009 if that impacts conference location decisions.

Fall Program: Heinzman reported on behalf of Amy Paulus. Potential pre-conference topic next-generation catalogs & websites (i.e AquaBrowser, PennTags, Primo, LibraryThing). Session ideas: consortia conversations (co-sponsored by Public Library Forum), legal liability at reference (co-sponsored by Special Library Assn.), digital natives (speaker suggestions appreciated, Community Colleges Roundtable possibly interested in co-sponsoring)

Awards: Donham reported that 4 proposals were submitted for the Research Award. Decision today. Scholarship Award decision next week. Developed scoring guidelines.

Membership: Gardner reported that as of 1-24 there were 57 members. Many have not yet been processed. Recruiting letter has been sent & letter is being drafted for directors. 13 Iowa academic libraries have no ACRL members.

Electronic Communications: Gjerde reported changes to website with rolling content. Graphic/visual changes necessary. Send suggestions to Gjerde. Working on approval workflow process. Dellinger thanked Gjerde for assistance posting conference materials.

Newsletter: Hess reported that committee had positive responses to frequently-updated news rather than typical newsletter. RSS & email alerts will be desired options, with email to list-serv when conference information is posted. May be looking for volunteers to write-up sessions for newsletter.

Nominating: Cloyd reported that Chris Neuhaus joined spring conference committee. Working on determining future chair. Nomination form will be in conference folders. Will add mentoring program to the volunteer form. Suggestion of Kirkwood (Cedar Rapids) for 2009 conference.

ACRL Legislative Network Chapter Representative: No report. Gjerde moved to change title to "governmental relations representative" to reduce confusion and that this change retroactive. Gardner seconded. Motion carried unanimously.

ACRL Chapter Council Representative: McDaniels reported about ALA discussion of Anaheim program. ACRL will be rolling out *ACRL Insider* blog for organizational business, including chapter news, and a wiki for new & aspiring librarians and employers. They submitted & had approved 15 new job titles by College & University Personnel Assn.-may have salary implications. A bylaws change proposal would establish interest groups. Chapters can request ACRL officers as speakers (online form) and ACRL items such as brochures. There are funds available for creative ways to recruit. Mentorship program could qualify.

Volunteers are needed for advocacy at federal level, with eventual goal to have 1 per congressional district. McDaniels is considering ACRL leadership.

Mentoring Ad Hoc Committee: Moon reported on Mentoring Program Proposal. Opportunity for professional development, marketing, & outreach. Discussed requirements for mentors professional organization membership. Initial match at October ILA conference. Discussed inclusion of library school students as mentees-general agreement that initially start with current librarians and expand over time to include library school students. Could sponsor conference attendance for participants. Will need volunteers and nominations. Dellinger commended Moon & committee members for work thus far on this project.

Support Staff Workshop proposed July 18 for all academic library support staff. Babcock-Mashek suggested discount for multiple support staff attending from a single institution. Suggestion to change cost to \$15 for ILA members and \$20 for members. May not be money generator but board is comfortable with this. Dellinger offered to post information on community college libraries' list-serv.

Donham moved to approve Support Staff Workshop proposal. Babcock-Mashek seconded. Unanimously approved with charge changes. Heinzman will send to ILA for approval.

#### Other Business

a. Babcock-Mashek (member at large): Several director changes in the state recently-suggested considering a position or recommending someone.

b. Consortia discussion update: Heinzman will be meeting with Mary Wegner at the end of February.

c. Gruber proposed considering free online meeting software for September and December meetings. Conference call, clustering in several locations, or a hybrid model would be another possibility. Gruber will put together a summary of options for the March meeting.

d. The next Board meeting will be Sunday evening at 5:15pm before the Spring Conference at St. Ambrose University at Front Street Brewery. Committee chairs should prepare brief reports for membership meeting at spring conference. This is an appropriate time to thank committee members.

e. Congratulations to Gjerde on his recent engagement and upcoming wedding!

Meeting adjourned: 12:36 pm

Respectfully submitted,

Anne Marie Gruber

ILA-ACRL Secretary/Treasurer, 2008

University of Dubuque