

Masthead Logo

ILA/ACRL Minutes and Reports

12-3-2010

ILA/ACRL Executive Board Minutes, December 03, 2010

Association of College and Research Libraries. Iowa Chapter

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ILA/ACRL Executive Board Meeting
December 3, 2010
Cornell College

Meeting began at 10:34 AM

Attendance: Iber, O’Gorman, Boice, Eggherman, Rees, Parsons, Cloyd, Gjerde, Raber, Funke, Scheib, Seifert, Paulus, Ferm, Rouse, Hess

Missing: Wright, Hutchinson, McMahon, Magarrell

1. Welcome and Introductions
2. Approval of Executive Board minutes from [October 13, 2010](#).
 - a. Approved as posted
3. Treasurer's Report
 - a. Balance January 1st, 2010: \$3269.97
 1. Dues: \$830
 2. Spring Meeting/Other: \$6362.11
 3. Total Available Funds: \$10462.08
 4. Less Expenses to Date: \$8969.30*
 5. Balance in Account: \$1492.78*
 1. *Laurie Hews included \$110.74 as the net gain for the fall conference. In the detailed transactions, the \$110.74 is listed, and then a \$1000 fee for Woodward is listed in the expenses. We need to make sure that the \$1000 listed again as an expense in the detailed list is not duplicative.
 - b. Laurie Hews is retiring. The \$1000 fee for Jeannette Woodard may have been counted twice. Hews may realize the issue but she is going to communicate with us to find out what is going on.
 - c. We can suggest to Roy Kenagy that he give us detailed memos so we can communicate with the Treasurer and other committee members in a better way. As an Executive Board, we can do a better job to report transfers and deposits to the President and the Treasurer.
 - d. ILA will be contracting out their financial services to a third-party organization.
4. Committee and Representative Reports

- a. Spring Conference
 - 1. Everything is working well. They have been getting proposals but have not received that many yet. They are considering extending the deadline. A keynote that was pursued fell through due to too high of a request for compensation. The conference is March 18th, 2011. Poster proposals will go out soon and registration will begin in January.
- b. Directory
 - 1. The Google Maps glitch still exists. This will make the display a little awkward, but it still works. They will be providing a link.
- c. Fall Program
 - 1. No money was lost on the fall program. Everything went well.
- d. Awards
 - 1. Public relations award was announced at the fall conference. There is some unfinished business, but it will be taken care of.
- e. Membership
 - 1. We have 165 members according to the end of year report. We started the year with 88 members. We will get reimbursed \$1 for every national member who resides in the state of Iowa.
- f. Electronic Communications
 - 1. Maintenance of the website continues and collaboration to improve the Google Map also continues. The Facebook page has 40 members. Also, recommendations were made that if we try to record conference proposals again, we should purchase our own cameras. There was an issue with Kirkwood's cameras that involved file format issues.
- g. Newsletter
 - 1. Six newsletters were published for the year. Some of the material that was contained within each publication included a link to a video interview, election results, etc.
- h. Nominating
 - 1. The recent election was a success. There may be a possible panel with school librarians for the conference this fall. The nominating committee is looking for an extra member for the Fall Program and it would be good to have someone from the western part of the state, possibly from a community college. The other position, ALA Councilor, has a meeting problem due to overlap. We might need someone to do chapter representation while Kathy Parsons can maintain her position as ALA Councilor. We are looking for someone who might be a pro

tem chapter rep that could go to Midwinter. There was also a report on the election, in which we failed to meet a quorum at first. Other organizations do not have a quorum requirement. It was suggested that perhaps we change the bylaws to drop the quorum requirement. Our parent organizations dropped the requirement due to the problem we ran into. We had been asking for 35% participation, and we came 1 vote shy. There were also comments on the difficulty of voting using the ILA interface. It was also suggested that we consider writing something into the bylaws to codify the idea of extending the election in the future.

- i. ACRL Government Relations Representative
 - 1. There has been a flurry of activity in the lame duck session of Congress. We have been requested to contact Sen. Harkin on the HELP committee about the Museum & Library Services Act. It was voted out of committee, and now we are being asked to contact both Iowa senators to ask them to vote for this act.
 - j. ACRL Chapter Council Representative
 - 1. The chapter's newsletter has been sent out. The newsletter included information about our new directory. Also, it was reported that among the representatives there is a subgroup working on ways for groups that can't make it to national meetings to communicate with the rest of the chapters.
 - k. Mentoring Committee
 - 1. There are more mentors than mentees at this point. There was also a discussion about the length of time an ad hoc committee can exist. There's not enough info right now to determine if this should be turned into a permanent committee. It was suggested that perhaps the membership committee take over the responsibilities of the mentoring committee once it no longer exists.
 - l. Scholarly Communications Committee
 - 1. There have been 17 responses to the scholarly communications survey that was sent out. Responders noted that there are topics they would like to hear about at future conferences, including open source technology in libraries. Most responders felt that the website at the U. of Iowa meets their needs.
5. Other Business
- a. Transfer of Power
 - 1. Pres. Mary Iber thanked everyone for a good year of work and passed the gavel to Ryan Gjerde. Gjerde thanked Iber, especially for the strategic planning initiative. Cloyd was also thanked for his several years of service.
 - b. Strategic Planning - year 1 wrap-up/year 2 directions

1. It was reported that outreach, technology, and membership initiatives are now the main topics within the new strategic plan. At the end of the Sept. meeting, there was some brainstorming on a Google Docs project. The summaries of the brainstorming session will be put on the ACRL Google Docs site. Some of the topics that were included: Administrator, faculty and public outreach as well as improving scholarly communication.
2. IASL/ACRL partnerships
 1. At the Urbandale planning meeting, members met with school librarians to discuss the ideas of collaboration. Members could do something on presentations or fall conference projects or follow up on information literacy outreach day. We did submit that as a possible fall program. The question was raised: do we leave this as a task group or form an ad hoc committee (school/academic collaboration). With an ad hoc they could have a more formal charge. It was noted that this is a priority, perhaps we should form a committee so as to keep the motivation going and report back to the executive board and the membership. This would help sustain the initiative for future members of the group. It was noted that we should be advocating for school librarians. This helps us to be good advocates for Iowa's libraries. The question was raised: could both IASL and ACRL create ad hoc committees that met and communicated? We need to have a solid charge for this group. It was suggested that we should meet with the current group and determine whether or not we should or could formalize the group into a committee. One idea discussed with the school librarians was to hold a joint conference sometime in the future. A discussion followed on the difficulty that both public and school librarians are facing due to the economy and new legislature. Also mentioned was the fact that in Davenport, local libraries engage with students on History Day.
3. Technology
 1. Questions: Is the newsletter being announced? Is Facebook being maintained properly? Are notes being sent to new members showing listserv, email, website, etc. information? We want to be able make sure new members know about all of our services. This could be a task for the Membership committee.
 2. There is an option on the Drupal site to have a blog for ILA-ACRL. Should we do this? Question: should we have shorter stuff updated more often? If we have issues, ideas or discussions, we can post about them and then push out the updates via the newer technology (Facebook, Twitter).
 3. The president stated that he feels our primary goal this coming year is to work with the school librarians.

4. There followed a discussion of the planning meeting follow up from October. Awards, ILA booth, budgeting, meeting with school librarians, web hosting budget, and funding for the professional development award were all discussed. We operated on the assumption of a \$2,500 budget. If everything goes according to plan, the budget will be very close. There are some things, like the technology (cameras) that may not be spent. The budget is very similar to last year.

c. 2011 Exec Board meeting plan

1. Gjerde sought input from the group about meetings for 2011. A well-drawn map of the state of Iowa was created by the President for visual purposes. Based on location of the members, he suggested that perhaps we meet in a more centralized location or possibly rotate locations. Meetings are normally held in Jan/Feb, Spring Conference (March '11), June, Early Sept., Fall Conference (ILA), and December. He posed the question: are we meeting too much? Could the December transition meeting be moved to earlier in the fall? One possibility was to combine the Exec Board meeting with the ILA planning meeting. Gjerde also suggested that we discuss an alternative to the early September meeting. One possibility he suggested was to combine the summer meeting with the early September meeting. The president was happy to announce that the by-laws state we only are required to have one meeting a year. Another possibility was to have a virtual meeting to replace one of the regular meetings. Gjerde noted he is waiting to hear from Van de Haar about ILA meeting schedules. He is leaning towards the rotation idea at this point to cities that have larger membership on the Exec Board. But we will still go to Decorah for the Nordic Fest. This discussion was tabled for a future time.

d. Other

Cloyd motioned to end the meeting. Approved.

Meeting ended at 12:12 PM.

Submitted by Dan Chibnall, Secretary/Treasurer ILA-ACRL