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ILA/ACRL Minutes and Reports

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1-28-2013

# ILA/ACRL Executive Board Minutes, January 28, 2013

Association of College and Research Libraries. Iowa Chapter

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## Minutes for the ILA/ACRL Executive Board Meeting of January 28, 2013

This virtual meeting of the ILA/ACRL Executive Board was held on Google+ Hangouts.

The meeting was called to order at 10:15 a.m.

**Present:** Becky Canovan (University of Dubuque), Dan Chibnall (Grand View University), Rebecca Funke (Des Moines Area Community College), Ryan Gjerde (Luther College), Anne Marie Gruber (University of Dubuque), Kate Hess (Kirkwood Community College), Mary Iber (Cornell College), Chris Neuhaus (University of Northern Iowa), James O'Gorman (St. Ambrose University), Pam Rees (Grand View University), Deb Robertson (Briar Cliff University), Sara Scheib (University of Iowa), Jennifer Sterling (William Penn University),

### Welcome and Introductions

**Demonstration of Google+ Hangouts.** Sara Scheib demonstrated some of the features of Google+ Hangouts including Chat and Screenshare.

Sara reminded the Board that they should add [ecc@iowaacrl.org](mailto:ecc@iowaacrl.org) to their “circle” within their Google+ account and to add [ecc@iowaacrl.org](mailto:ecc@iowaacrl.org) to their safe senders in their Gmail or Outlook mail systems.

Executive Board minutes from November 30, 2012 were approved.

### Treasurer’s Report

Balance on 1-1-2012	<b>\$2451.48</b>
Receipts & Dues as of 11-30-2012	\$5489.00
Disbursement as of 11-30-2012	\$8032.93
Net Receipts/Disbursements	(\$1058.16)
Ending Balance on 12-31-2012	<b>\$1392.92</b>

Chris Neuhaus noted the ~ \$1,000 drop in the ILA/ACRL balance from 2012 to 2013.

## **Committee and Representative Reports**

### **Ad Hoc K12/Higher Ed Committee.**

Pam Rees announced that with the addition of Cornell and Briar Cliff colleges, this committee now has sixteen members. Pam asked that each member institution forward their evaluation instrument.

Rebecca Funke has contacted the Direction of Professional Learning for the School Administrators of Iowa - <http://www.sai-iowa.org/> - in an effort to create an information literacy workshop for teacher librarians.

### **Spring Conference Committee.**

Cyd Dyer (unable to make this meeting) will provide the Board with updates on the Spring Conference via e-mail.

### **Directory Committee.**

Deb Robertson has communicated with all members of the committee. Committee members will begin working on membership lists in the near future.

### **Fall Program Committee.**

Kate Hess reminded the board that Kris Stacy Bates is serving as our ILA Fall Conference Liaison. The Committee is just now starting to make invitations to speakers, and will likely know more in March.

### **Awards Committee.**

Rebecca Funke announced the deadlines for the Spring Conference scholarships:

- The application deadline will be April 10, 2013
- The notification deadline will be April 26, 2013

### **Membership Committee.**

Becky Canovan mentioned that the committee is still looking for volunteers to serve as mentors - <http://www.iowaacrl.org/content/mentoring/program>. At this point there are no mentors in

the ILA/ACRL mentor database.

The committee will also be making updates to the Mentor website - <http://www.iowaacrl.org/content/mentoring/resources>.

### **Electronic Communication Committee.**

In addition to getting the Executive Board Meetings up and running on Google+ Hangouts, and putting minutes and newsletters up on the ILA/ACRL website, Sara Scheib is in the process of putting the Electronic Communication Committee (ECC) together. Sara reminded the Board to contact her anytime they need to edit portions of the website. Sara also plans to have the ECC perform a systematic review of the entire ILA/ACRL website and update pages as needed.

Finally, it was noted that we are receiving more traffic on our social media accounts – Twitter: <https://twitter.com/ILAACRL> , LinkedIn: <http://www.linkedin.com/groups/ILA-ACRL-3819192> and Facebook:

[http://www.facebook.com/permalink.php?story\\_fbid=164442013606997&id=92432564200](http://www.facebook.com/permalink.php?story_fbid=164442013606997&id=92432564200)

### **Newsletter Committee.**

Mary Iber thanked Clint Wrede and Sara Scheib for their help with the newsletter. Mary mentioned that both library news -

<http://www.iowaacrl.org/content/newsletter/december2012/library-news>

and the President’s Piece are up on the website -

<http://www.iowaacrl.org/content/newsletter/december2012/presidents-piece> . Mary is also expecting pieces from various committees.

The next issue of the newsletter will appear in mid-February and the Newsletter Committee welcomes ideas for a “general topics”

### **Nominating Committee.**

Dan Chibnall is investigating a number of possible locations for the 2014 ILA/ACRL Spring Conference.

### **ACRL Government Relations Representative Committee.**

James O’Gorman noted that legislative initiatives have been minimal since November 30, 2012.

### **ACRL Chapters Council Representative Committee.**

Ryan Gjerde reported on the Chapters Council meeting at ALA Midwinter - <http://www.ala.org/acrl/aboutacrl/directoryofleadership/chapters/acr-cco>. Chapter's Council met with candidates for ACRL Vice-President/President Elect – Maggie Farrell and Karen Williams - <http://crln.acrl.org/content/74/2/90.full>. The Council was also addressed by Tim Dodge (ACRL Legislative Network Coordinator) who noted that this program might be discontinued due to both lack of interest and possible duplication of effort between national advocates and Chapters liaisons.

Ryan noted that there has been recent talk in Chapters Council about convincing national ACRL to increase the financial support of state chapters. Currently we only receive \$1 per ILA/ACRL member from ACRL. Ryan also mentioned that ACRL is piloting a program that allows members access to two free ACRL webinars per year. A list of recent ACRL webinars can be viewed at <http://www.ala.org/acrl/webcasts>.

Ryan reminded the Board that if ILA/ACRL conducts a well-documented membership drive, ACRL will donate \$10 for each new member.

### **Other updates from Chapters Council:**

ACRL will be working with the College and University Professional Association for Human Resources (CUPA-HR) <http://www.ala.org/acrl/proftools/personnel> to update the 2008-2009 descriptions of academic library positions <http://www.ala.org/acrl/proftools/personnel/detail>.

The ACRL 75<sup>th</sup> Anniversary Celebration Task Force will be coordinating events and efforts surrounding this milestone in 2015. This task force encourages Chapters to consider programming and events to commemorate this anniversary.

The ACRL Information Literacy Competency Standards for Higher Education Task Force (in cooperation with AASL) will be working to revise the current information literacy standards - <http://www.ala.org/acrl/aboutacrl/directoryofleadership/committees/aas-ilc>.

Chapters Council is also working on a new project to create an online orientation experience for new chapter officers (the current ACRL Chapters Orientation manual can be viewed at - [http://connect.ala.org/files/38518/acrl\\_chapters\\_council\\_orientation\\_manual\\_pdf\\_10197.pdf](http://connect.ala.org/files/38518/acrl_chapters_council_orientation_manual_pdf_10197.pdf)).

### **Other Business**

President Amy Paulus noted that we have received \$133 in ACRL funds that has traditionally

been donated to the ILA Leadership Institute - <http://www.iowaacrl.org/content/node/292>. After discussion the Board pledged to donate \$200 to the ILA Leadership Institute for 2013.

Amy asked that everyone take a look at the ILA/ACRL Google Drive site and let Sara Scheib know if they encounter any problems.

Amy then led a discussion on the ILA/ACRL Membership Survey results - <https://docs.google.com/file/d/0B6mpej44R2NuYm9rWU5HT0ZvSmM/edit>

Mary Anne Gruber encouraged the Board to more virtually for members and potential members.

Sara suggested that we should get more out to our members about low-cost professional development opportunities.

Becky Canovan encouraged the Board to find additional ways for members to connect with non-member colleagues.

Chris Neuhaus asked whether ILA/ACRL was reaching out to students in the library schools of the University of Iowa and Northern Iowa University. Sara Scheib agreed to serve as an ILA/ACRL contact for the University of Iowa School of Library and Information Science and Chris will work with the University of Northern Iowa School Library Studies program.

Amy asked that all Board members revisit this survey and be prepared to discuss this in future meetings.

Amy and the Board reviewed the ILA Strategic Planning Survey - <https://docs.google.com/file/d/0B1oqDSF8ms4Sb0VuVlZZbWZyZzQ/edit>

Thoughts and responses from the Board to the questions from this survey include:

**Q1 - Where does your committee/subdivision hope to be in three years?**

- Dan Chibnall reminded the Board that the tenure of the Ad Hoc K12/Higher Ed Committee will soon be coming to an end. Could the Board consider making this a permanent standing committee, perhaps renamed the Information Literacy Committee?
- Rebecca Funke asked that ILA/ACRL consider establishing a formal liaison (or other tie) to the Iowa Library Service Advisory Panel - <http://www.statelibraryofiaowa.org/ld/a-b/adb>. Mary Iber asked Rebecca also

mentioned the LearningExpress Library career resource database - <http://www.statelibraryofiowa.org/services/online-resources/learningexpresslibrary>.

**Q2 - How will you know when you get there? What kinds of measurements will you use, if any?**

- ILA/ACRL could track and measure membership and number of connections.

**Q3 - What steps will your committee/subdivision need to take to get there? (i.e., what are your strategies and tactics?)**

- Leveraging technology.
- Outreach.

**Q4 - How can ILA help your committee/subdivision?**

- Online voting
- Access to online courses (ACRL online courses - <http://www.ala.org/acrl/courses>)
- Allow ILA/ACRL to pioneer and try new methods, procedures, etc.
- Encourage and facilitate mentoring across the state.

**Q5 - What does the Iowa Library Association do for our committee/subdivision now? What aspects of ILA's organization and what activities serve us well?**

- Continue to provide programming slots for ACRL at ILA conferences
- Financial reporting is much easier. Really appreciated the expenditure/balance reports. Still some confusion with conference expenses this past fall (2012) ... though this was eventually sorted out.

**Q6 - What does ILA do that hinders our operation as a committee/subdivision?**

- ILA website is a bit hard to navigate. Hard to find the needed "forms."
- The ILA approval process for ILA/ACRL planning is rather slow. Could this be done online?
- Need to be sure ILA/ACRL has known and active liaison between the ILA Executive Board and the ILA/ACRL Executive Board.

**Q7 - What could ILA do that would benefit our committee/subdivision? What could it do**

**differently, or in addition to what it does now?**

- Help ILA/ACRL with the annual planning process – as this is particularly burdensome for a very active subdivision like ILA/ACRL.
- Get budget planning forms to ILA/ACRL Board members many months in advance of the fall ILA planning meeting.

**Other Business**

Becky Canovan announced that IPAL has formed an interest group for instruction groups – iLove - <http://www.ilove-instruction.blogspot.com/>.

The meeting adjourned at 11:50 a.m.

Respectfully submitted,

Chris Neuhaus