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ILA/ACRL Minutes and Reports

6-19-2013

ILA/ACRL Executive Board Minutes, June 19, 2013

Association of College and Research Libraries. Iowa Chapter

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Minutes for the ILA/ACRL Executive Board Meeting of June 19, 2013

This meeting was held in the Cole Library on the campus of Cornell College, Mount Vernon, IA.

The meeting was called to order at 10:00 a.m.

Present: Amy Paulus – President (University of Iowa), Becky Canovan (University of Dubuque), Dan Chibnall (Grand View University), Julia Dickinson (St. Ambrose), Cyd Dyer (Simpson College), Anne Marie Gruber University of Dubuque), Mary Iber (Cornell College), Chris Neuhaus (University of Northern Iowa), Mary Peterson (Simpson College), Pam Rees (Grand View University), Deb Robertson (Briar Cliff University), Sara Scheib (University of Iowa).

Absent: Rebecca Funke (Des Moines Area Community College), Ryan Gjerde (Luther College), and James O’Gorman (St. Ambrose).

Minutes: The minutes of the ILA/ACRL Executive Board Meeting of May 10, 2013 were approved with a few corrections.

Treasurer’s Report: Secretary/Treasurer Neuhaus reported the balance on **6/1/2013** to be **\$4,961.19**. The starting balance on 1/1/2013 was \$1,392.92. Spring Conference Chair Cyd Dyer noted that her records show total receipts from the conference were \$4050 but that the ILA Office accounting shows total receipts at a higher amount of \$4233. Chris will contact the ILA Office to determine if \$4233 is indeed the correct amount.

Committee and Representative Reports

Awards Committee

President Amy Paulus read a report sent by Chair Rebecca Funke.

Rebecca mentioned that the Awards Committee has posted the PR/Marketing Grant application to the ILA/ACRL homepage, the ILA/ACRL listserv, the ILA/ACRL Twitter account, and the ILA/ACRL Facebook page. To date there have been no submissions (deadline for submissions is July 31, 2013).

Rebecca noted that the committee has put forward proposed revisions to the “ILA/ACRL Awards Committee” section of the ILA Organization Manual to the ILA Bylaws Committee.

The committee will soon be working on an application form for the ILA Fall Conference Scholarship. This application will have a deadline of late August.

Directory Committee

Chair Deb Robertson reviewed proposed revisions to the ILA/ACRL Directory Committee section of the ILA/ACRL Organization Manual - <http://www.iowaacrl.org/content/manual/directory>.

Deb recommended the removal of the Online Archive of past ILA/ACRL directories (as this page has not been updated since 2007 from the public website. An archival copy of these past directories will be maintained on the ILA/ACRL server for possible use by the ILA/ACRL Executive Board.

Deb noted that the new Google Map Directory will be used to provide access to the staff directories of Iowa academic libraries. The directory maintained by ILA/ACRL will only contain the contact information of chief administrators.

Deb also suggested that with recent streamlining, simplification, and reduction of required labor the ILA/ACRL Directory Committee may no longer need seven members.

Deb also pointed out that some of the modifications to the Directory Committee will require modifications to the ILA Organization Manual as well.

Finally Deb mentioned that the ILA/ACRL Directory Committee has been reaching out to Iowa Special Library Association.

A report from the **ACRL Government Relations Representative**, James O’Gorman, was read to the Board by Julia Dickinson:

“6/12/13 - A request from ACRL to contact our Congressional Representatives urging them to sign the Dear Colleague letter supporting the Fair Access to Science and Technology Research (FASTR) Act, the bill formerly known as the Federal Research Public Access Act (FRPAA).”

Fall Program Committee

Chair Julia Dickinson noted that the Fall Program Committee hasn’t heard any more from the ILA office about the contracts for speakers Peter Murray and Seven Bell.

Julia suggested that the method for appointing Session Managers and Session Manager duties

be spelled out in the ILA/ACRL Organization Manual - <http://www.iowaacr.org/content/manual/fallprog>.

Amy Paulus will find a fourth member for the Fall Program Committee. Both Amy and Julia encouraged board members to start thinking about conference ideas for next year.

Julia will try to get information about the ILA/ACRL portions of the Fall Conference both the ILA/ACRL Newsletter and the Catalyst (ILA Newsletter).

Julia told the Board about the upcoming ALA Conference presentation (which she subsequently posted on the ILA/ACRL listserv):

[“Value Enhanced: Reimagining a Philosophy of Excellence”](#) (ACRL CLS).
Saturday, June 29 1:00 -2:30 pm; McCormick Place Convention Center S403

Small college libraries rock! Learn how ACRL Excellence in Academic Libraries award-winners have used recognition for past practices to inform future directions. Panelists: Ann Gwinn Zawistoski, Head of Reference and Instruction, Gould Library at Carleton College; Carla Tracy, Director of the Library, Augustana College; Diane Graves, University Librarian, Trinity University and Janet Cottrell, Director of Academic Resources and the Library, Champlain College.”

Membership Committee

Chair Becky Canovan announced that currently ILA/ACRL has 145 members.

Becky will be sending out recruiting e-mails for ILA and ILA/ACRL to the ten Spring Conference attendees who were not ILA members.

Electronic Communications Committee

Chair Sara Scheib has put the ILA/ACRL Spring Conference presentation materials on the website: <http://www.iowaacr.org/content/conference/2013/presentations>

Sara is considering an update to the Electronic Communications Committee (ECC) section of the ILA/ACRL Organization Manual that would include putting in “How To” sections for running

and logging in to various portions and parts of the ILA/ACRL web presence.

Executive Board Members suggested that perhaps the ECC could use additional members. Sara believes that current number of members is adequate if each of the committee members is comfortable with updating and running the various portions of the ILA/ACRL web-space.

Newsletter Committee

Chair Mary Iber reminded the Board that the [“Spring Conference” Newsletter](#) has been issued ([May 2013 - volume 23, issue 3](#)). The next newsletter will include a President’s letter, a preview of ACRL events scheduled for the 2013 ILA/ACRL Fall Conference, information about the Scholarship winners from ILA Fall Conference 2012, and news from libraries around the state.

Nominating Committee

Chair Dan Chibnall reported that the committee is still needs:

- A candidate for Secretary/Treasurer

- A Chair for the Newsletter Committee

- 3 more Nominating Committee members

- 1 more Awards Committee member

- 1 more Membership Committee member

- 3 more Directory Committee members

- 2 more Fall Program Committee members

- 1 more Electronic Communications Committee member

Dan also announced the composition of the Spring Conference Committee for 2014 which will include Nicole Forsythe (Kirkwood Community College), Leo Clougherty (University of Iowa), Sheryl Bissen (Grinnell College), Julius Fleischner (Briar Cliff University), Claudia Frazer (Drake University), Rebecca Funke (DMACC-Ankeny), and Elizabeth Kiscaden (Waldorf College) and will be led by Chair, Mary Peterson (Simpson College).

Members of the Executive Board suggested that incoming Board members should be asked/required to read the past years Executive Board minutes and the ILA/ACRL

Organizational Manual prior to the fall transition meeting (and that perhaps this requirement itself be placed in the ILA/ACRL Organizational Manual).

Spring Conference Committee

Chair Cyd Dyer reviewed the recent [2013 ILA/ACRL Spring Conference](#) at Simpson College (May 10, 2013). From an income vs. cost standpoint the conference was very successful (the following from Cyd's conference report):

Registration

Librarians ILA	61	\$50.00	\$3050.00
Librarians	14	\$65.00	\$ 910.00
Support staff	2	\$25.00	\$ 50.00
Support staff ILA	1	\$20.00	\$ 20.00
Student	1	\$20.00	\$ 20.00
Scholarship winner	1	\$0	
Panelists	4	\$0	
TOTAL	84	\$4050.00	

ILA Deposit \$4233.00

Difference? \$ 183.00

PROJECTED \$5500.00

Average income per attendee (based on 84 registrants & ILA deposits: \$ 50.39)

	<i>Planned</i>	<i>Actual</i>
Budget	6330	2365.20
Speaker	2000	830.00 Salo: 800; panelists 30 (\$10 amazon cards)
Travel	1000	250.32 Salo: rental car, gas, hotel, dinner
Printing	50	33.95 nametags (for 2013 & 2014 conferences)
Postage	30	0
Supplies	250	60.41 ILA registration credit card fees
Catering	3000	1190.52

The conference had a profit of **\$1867.80** based on ILA deposits.

Average cost per 84 attendees: \$ 28.16.

Evaluations

There were 48 evaluations submitted. Most were very positive about online information, dine-arounds, presentations, facilities and food; see separate document with ratings and comments.

Ad hoc K12/Higher Education Committee

Chair Pam Rees announced that the committee had selected a tool for the fall pilot. The instrument to be used is one that originated at TRAILS - <http://www.trails-9.org/> - and was significantly modified by the University of Dubuque. The instrument includes twenty-four multiple-choice questions and should take about 15-25 minutes to complete.

University of Dubuque will also provide talking points for the students taking this test. Pam noted that the committee may want to map these questions to the ACRL Information Literacy Competency Standards for Higher Education - <http://www.ala.org/acrl/sites/ala.org.acrl/files/content/standards/standards.pdf>.

Pam mentioned that the committee is planning at least five workshops for teacher librarians. Pam and Kathy Botarro will be working with the National Forum on Information Literacy to increase statewide advocacy for the role of teacher librarians.

To insure that this ad hoc committee can continue its fine work after its allotted time, the Board voted to disband and then reform the ad hoc K12/Higher Education Committee.

New Business

President Amy Paulus reviewed the 2013 ACRL Plan for Excellence Implementation Report (Survey) with the Board. Board members suggested additions that included mention of the new social media communications channels (e.g. ILA/ACRL Diigo, Twitter, Facebook, and Blogs) and initiatives by IPALs on scholarly publishing/communication.

Sara Scheib suggested that ILA/ACRL create a blog that features voices/blogs from across the state (e.g. excerpts from blogs like that of Becky Canovan - <http://www.beckycanovan.com/> or the iLove blog - <http://ilove-instruction.blogspot.com/>

The Board discussed the possible benefits of scheduling IPAL and ILA/ACRL conferences back-to-back.

Cyd Dyer reviewed the recent ILA/ACRL sponsored viewing of the ACRL webinar “Sparking Innovation in your Library: Lessons from Startup, R&D, and Venture Capital”

Cornell College Library Director Paul Waelchli joined the Board in a brainstorming session that focused on PDAs (Patron Driven Acquisition) and deselection/weeding projects.

The meeting adjourned shortly after Noon.

Sincerely,

Chris Neuhaus
Secretary