

Masthead Logo

ILA/ACRL Minutes and Reports

1-7-2016

ILA/ACRL Executive Board Minutes, January 07, 2016

Association of College and Research Libraries. Iowa Chapter

Copyright © 2015 ILA/ACRL

Hosted by [Iowa Research Online](#). For more information please contact: lib-ir@uiowa.edu.

ILA/ACRL Executive Board Meeting Minutes
January 7, 2016
WebEx
3:00-4:30pm

Present: Sara Scheib -- President (University of Iowa); Beth McMahon-- Vice-President/President Elect (Central College) Jennifer Sterling -- Secretary/Treasurer (William Penn University); Cara Stone Member-at-Large (Grand View University) Anne Marie Gruber (University of Northern Iowa) Carrie Dunham-LaGree (Drake University); Rebecca Funke (DMACC, Ankeny Campus); Jill Jack (Coe College); Jenny Parker (Clarke University); Amy Paulus (University of Iowa); Ericka Raber (University of Iowa); Andrew Welch (Drake University).

Absent: Mary Heinzman (St. Ambrose University)

1. Welcome and Introductions

Sara welcomed everyone and asked that attendees introduce themselves.

The meeting was called to order at 3:03 p.m.

2. Approval of Executive Board Minutes from December, 2015

Minutes of the December 7, 2015 meeting were distributed earlier via email and a Google Drive link. Suggested additions and deletions by Ericka Raber, Cara Stone and Sara Scheib were noted. No further edits recommended by the group. Motion by Sara to approve the minutes, with corrections.

3. Treasurer's Report

Jennifer stated that the December 2015 financials were not available from ILA yet. Data will be updated as new reports are received.

4. Committee and Representative Reports:

- **Awards (Anne Marie Gruber)**

Anne Marie has been in contact with her committee members. This year the spring and fall conference scholarships and research award will be given. The legacy awards will be given in the spring instead of the fall.

- **Electronic Communications (Andrew Welch)**

Andrew noted that the discussion of the newsletter transition to a blog is an item in other business.

- **Fall Program (Amy Paulus)**

Amy noted that the deadline for fall conference ideas is January 26th. The three session topics under consideration are an open access panel, archives, and students workers. The student worker session could maybe be about generational differences and Amy noted that ILA could perhaps provide funding for a speaker for that program. The committee is also planning a preconference on succession planning.

- **Membership (Jenny Parker)**

Jenny had no new membership numbers to report. Reminders to renew membership have been sent out. In six weeks Jenny will be on maternity leave. She has recruited Leslie Ross from St. Ambrose to be her backup. Jenny also reported that the listserv transition to ILA is up and running.

- **Nominating (Beth McMahon)**

Beth is in the process of contacting her committee members. The first business of the committee will be to recruit spring conference committee members.

- **Spring Conference (Rebecca Funke)**

Rebecca announced that Megan Oakleaf will be the keynote speaker for the conference. Save the date notices should be sent out soon. Kris Stacy-Bates is working on the call for proposals. Rebecca brought up the business meeting and wondered if it can take place outside of lunch. Rebecca and her committee will come up with some ideas for when the meeting and legacy awards can take place. Another discussion focused on the recipients of the research award.

Sara suggested that award winner be encouraged to present at the conference the following year. The conference information is available on the ILA/ACRL website, the Catalyst newsletter, and social media.

- **College Readiness (Ericka Raber)**

Ericka is working with IASL Co-Chair Val Ehlers (high school Librarian at Gladbrook-Reinbeck and Online Learning Coordinator at Grundy Center) to figure out the best times for committee meetings, logistics, ensuring staggered appointments of IASL folks, etc. Ericka has been in touch with ACRL committee members. First meeting should be within the next few weeks, and we'll begin to discuss charge and project ideas. Members – ILA/ACRL: Jean Donham, Katie Hassman, Leslie Ross, Jen Bishop, Pam Rees (Ex Officio); Members – IASL: Sue Inhelder (Marshalltown), Jenny Wirtz (Ankeny), Veronica Heitman (Williamsburg).

- **Professional Development (Carrie Dunham-Lagree)**

Carrie is arranging to meet with her committee members this month and welcomes suggestions from the boards. Sara encouraged Carrie to use the listerv and social media. Carrie also hopes to help the membership committee.

- **ACRL Government Relations Representative (Mary Heinzman)**

Mary was not in attendance; no report, at this time.

- **ACRL Chapter Council Representative (Ericka Raber)**

The ALA Midwinter agenda includes a discussion of virtual meetings for the Chapter Council and best practices for "Branding Your Chapter." ACRL Leadership is scheduled to visit, as well.

5. Other Business

- **Newsletter to Blog (Andrew Welch and Sara Scheib)**

Andrew explained that moving the newsletter to a blog format will not require a lot of changes to the existing website. The plan is for the EC committee to solicit submissions just as was done for the newsletter. Andrew consulted with Ryan Gjerde about the blog. One concern is opening the blog to comments. If the comments are open to the general public they would bring in spam and we don't have the resources to manage it. The comments can be limited to ACRL members. Ryan also mentioned that in the past ILA was concerned about blog postings jeopardizing the non-profit status. That will not be a concern if the comments are moderated. Sara questioned how the blog will impact the committee and workload. Andrew believes the workload will lessen due to a lack of deadlines. Anne Marie suggested that member profiles be featured on the blog.

Rebecca made motion to move the newsletter to a blog format. Discussion of the motion began. Rebecca asked how the blog would be kept current. Sara said that issue could be addressed in the committee's guidelines. Anne Marie noted that blog posts can be scheduled ahead of time. Several people mentioned that social media should be used to bring attention to the blog posts. Call for vote by Sara; motion carried.

Open Meetings (Sara Scheib)

Sara began a discussion about making the board meetings open to the membership. Rebecca noted that some agenda items such as reports from the nominations and awards committees might be an issue if meetings were open. Anne Marie mentioned that it would be good to ask ILA about the policies for opening meetings. Carrie questioned if members would participate or observe. Anne Marie noted that we have had guests in meetings previously, like library students. Jenny mentioned that there could be time at the end of meetings for public comments. Sara said that another idea would be to leave sensitive agenda items until the end of the meeting and dismiss the guests. Sara will explore the questions more.

Beth made a motion to move forward with open meetings. The discussion began with Anne Marie suggesting that voting be held off until the board has more details and has checked the by-laws. The motion was tabled by Sara.

6. Announcements

Jenny was congratulated on her upcoming arrival.

The meeting was adjourned at 4:16pm.

Respectfully submitted,

Jennifer Sterling, ILA/ACRL Secretary-Treasurer

