

Masthead Logo

ILA/ACRL Minutes and Reports

9-1-2016

ILA/ACRL Executive Board Meeting Minutes September 1, 2016

Association of College and Research Libraries. Iowa Chapter

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ILA/ACRL Executive Board Meeting Minutes
September 1, 2016
WebEx
10:00 - 11:30 PM

Present: Sara Scheib -- President (University of Iowa); Jennifer Sterling -- Secretary/Treasurer (William Penn University); Jill Jack (Coe College); Pam Rees (Grand View University); Andrew Welch (Drake University); Amy Paulus (University of Iowa); Beth McMahon -- Vice-President/President Elect (Central College).

Absent: Carrie Dunham-LaGree (Drake University); Cara Stone -- Member-at-Large (Grand View University); Anne Marie Gruber (University of Northern Iowa); Jenny Parker (Clarke University); Ericka Raber (University of Iowa); Mary Heinzman (St. Ambrose University).

1. Welcome and Introductions

The meeting was called to order at 10:00am.

2. Approval of Minutes from June

The June minutes reference an emailed report on the spring conference. Jennifer will locate that email. June minutes approved.

3. Treasurer's Report

Jennifer reported that the ending balance for June was \$6949.21. The ending balance for July was \$6809.73.

4. Committee and Representative Reports

- **Spring Conference (Pam Rees)**

Pam's committee is meeting on September 14 to begin planning. Locations, themes, and speakers will be on the agenda. The member preference for locations is the central part of the state. UNI has offered and they are considering Simpson as well. Cara has spoken to the IASL president and they have already done a lot of planning for their 2017 conference so a joint conference will be shelved until 2018. Mara is talking to YBP about sponsorship.

- **Awards (Anne Marie Gruber-absent)**

The call has gone out for submissions for the Fall Conference Scholarship. We have no submissions yet. A 2nd call will go out in early September. The deadline is September 14. The committee's goal is to review applications & notify the winner by the end of September.

A question regarding award eligibility that came up:

The fall scholarship guidelines don't specify that past *spring* award recipients aren't eligible (just that past fall scholarship recipients are not). So theoretically the same person could be awarded both the spring & fall scholarship in the same year or within a few years. It might be worth discussing a modification so that's not possible. However, the number of submissions for awards is pretty low so an argument could be made for leaving the guidelines as is so we don't decrease that. Board feedback welcome.

Amy and Sara recall a discussion about scholarship eligibility. Jill believes it should be limited to an award per person per year. Pam wonders if it would be limited to the calendar year. The 2014 awards had a limit with the previous winner not eligible. Sara will summarize the discussion for Anne Marie.

- **Electronic Communications (Andrew Welch)**

Andrew said there have not been a lot of responses for content but that may be because of summer. There is a problem with the spring award page and he is working to get it fixed.

- **Fall Program (Amy Paulus)**

The committee is finalizing details for the open resource panel. Conference registration is now open. ILA made a change and will not be providing speaker gifts any longer. Amy wondered if the chapter would like to provide gifts. Everyone agreed that a thank you note would be sufficient. Sara asked if there will be a space for the business meeting. Amy will check.

- **Membership (Jenny Parker-absent)**

There are currently 147 members.

- **Nominating (Beth McMahon)**

The committee is recruiting for the calendar year turnover. Sara asked if they are working on recruiting officers and Beth confirmed that they are.

- **Professional Development (Carrie Dunham-LaGree- absent)**

- **College Readiness (Ericka Raber- absent)**

- **ACRL Government Relations (Mary Heinzman - absent)**
- **ACRL Chapter Council (Ericka Raber)**

5. Other Business

a. Proposal for Changes to Due Structure

Sara will propose the changes at the business meeting and take an electronic vote 30 days later. Sara will also work with Melissa Primus on changes to the membership form. Sara made a motion to approve this change. Motion carried.

b. Update- Documents in Iowa Research Online

Sara explained that some of the chapters minutes were in HTML and she formatted those for IRO. Now the minutes are duplicated on the chapter website and IRO. She asked if the chapter should continue to have minutes and reports on two websites. Andrew would prefer that the website link to IRO. From now the minutes will be saved in PDF format and emailed to the central IRO email. Jennifer asked if the physical documents will be scanned for inclusion in IRO. Jill offered to scan documents. Amy asked if the committee reports should be archived. Sara suggested that those stay on Google Drive and then president's report can be archived. Andrew will take care of the link to the IRO landing page. Wendy Robertson will work on a spring conference page for archiving. Pam will ask the spring conference presenters about sharing their presentations in the archive.

6. Announcements

The ILA planning meeting will be November 4 at the Urbandale Public Library.

Meeting adjourned at 10:47am.

Respectfully Submitted,
Jennifer Sterling