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ILA/ACRL Executive Board Meeting Minutes, March 19, 2018

Association of College and Research Libraries. Iowa Chapter

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ILA/ACRL Executive Board Meeting Minutes
Monday, March 19, 2018
(Meeting conducted via Zoom)

Members Present: Jennifer Sterling (President); Beth McMahon (Past President); Mary Anderson; Becky Canovan; Carrie Dunham-LaGree; Claudia Frazer; Mary Heinzman; Kate Kitchens; Kristy Raine; Julia Salting; and Kyle Winward.

Members Absent: Ericka Raber; Holly Schettler; and Kyle Winward.

Guest: Cara Stone (ILA Executive Board liaison).

President Jennifer Sterling called the meeting to order at 10:07am. Becky made a motion to approve the Monday, March 19, 2018 agenda. Motion seconded by Mary Anderson and approved by voice vote.

President Sterling then called for discussion and approval of Executive Board minutes from February 20, 2018. Call for questions or comments; none noted. Move to approve the February 20, 2018 minutes by Mary Heinzman; seconded by Julia. Motion approved by voice vote.

Treasurer's Report: Kristy noted that February 2018 accounts information was recently received and circulated to the board. The chapter's current balance is \$5,072.54.

Committee and Representative Reports:

- 1. Professional Development (Mary Anderson):** Mary noted the committee's work in distributing monthly emails highlighting professional development opportunities. The committee is currently considering ACRL webinar offerings for possible inclusion at the spring conference, as well as drafting organizational manual language for the committee. Discussion then continued as to current committee rosters (quantity of members) and language in the bylaws. Jennifer noted that manual history is not found as part of the chapter's archives and that committee chairs would be assisted with the logistics of these updates.
- 2. Spring Conference (Carrie Dunham-LaGree):** Carrie discussed proposed registration costs for the joint IPAL/ACRL spring conference. With a proposed rate of \$75.00, the conference would need 80 attendees to meet costs (break-even). In 2017, associated fees were \$50.00 (ACRL) and \$20.00 (IPAL), with 2018 noting a five dollar increase. Ryan Gjerde will bring this proposal to IPAL directors. Becky asked if the costs included both days; Carrie confirmed, noting the second day is at half-price. Students will be charged \$20.00 to incentivize their attendance, even though they traditionally attend in small numbers.

Carrie asked if the board would like to approve the proposed rates. Motion by Claudia to approve the proposed rates for the spring 2018 joint conference. Motion seconded by Becky.

Carrie noted that non-ACRL or non-IPAL members would pay \$85.00. Julia asked if a single-day registration option is available. Carrie noted that due to the board's concerns about cost, no single-day registrations are being planned. Call for vote by Jennifer; motion approved by voice vote.

Carrie stated that proposals are still being received; the conference committee is cognizant of offering a wide range of topics, hoping for diverse panels and programs. Carrie then asked if attendance does not reach 80, how should we handle the loss? Ryan has confirmed that IPAL traditionally loses money at the spring conference, which is not a major concern for the group. Beth noted the possibility of drafting an agreement as to handling potential losses. Carrie noted registration will open in April and attendance has typically been more than 80.

3. Electronic Communications (Kyle Winward): Mary Anderson, reporting.

Mary noted Kyle's report content including work to update the committee membership page. Kyle requests all chairs to please check content for accuracy and to notify him of any needed updates. ECC has also added conference proposals and award updates to social media platforms. The committee is also establishing a meeting time for March.

4. Fall Program (Claudia Frazer): Claudia noted that initial proposals are underway, with a high likelihood of no pre-conference workshop. Julia asked about the decision-making process for pre-conferences. Claudia noted the conference transitioning period for ILA. Instead of proposals going to subdivisions for consideration, the complete group of submissions will be considered in a single session (April 6). Cara clarified the transition mechanics, noting that in response to generating more engagement and diverse voices at the conference, ILA decided to move from the subgroup model to one that is more inclusive. 2017 was the first instance of the process; over 100 submissions have been sent, thus far. Cara noted the April 6 meeting, at Grinnell, will also plan for speaker selection with subgroups having a voice in the process.

5. Awards (Beth McMahon): Beth noted the continuing call for the spring conference scholarship; the committee has received materials for one applicant. Julia noted the award's focus on new librarians and students. Perhaps the chapter could consider awards for those more experienced. Beth noted the ACRL Midcareer

scholarship. Julia noted that the fall conference scholarship is not named and may have flexibility to change its dynamics.

- 6. Membership (Holly Schettler):** Jennifer shared Holly's report, which noted that as of March 1, the chapter has 98 registered members. 24 ILA members, at academic institutions, will be approached to determine interest in chapter. Work will be conducted by committee as part of its outreach.
- 7. Nominating (Julia Salter):** Julia noted working with Kyle to update committee rosters. She noted examining chapter bylaws and current committee membership. Discussion could begin about adjusting numbers of seats on committees, desiring to reach realistic numbers. Jennifer noted she can assist with the committee nomination form. Julia asked about finding new librarians to help with committees, including those who may have not served for several years. Does the chapter's archives feature committee lists? Jennifer noted the board manual sometimes shows past membership. Beth noted that campus Ambassadors can help with membership needs; Jennifer noted the Membership committee should have an Ambassadors roster. Julia asked about counting a committee chair in the committee's seat total, as some discrepancy exists. Beth noted the possibility that the chair being a volunteer or being appointed may affect the tabulation.
- 8. College Readiness (Ericka Raber):** Jennifer shared Ericka's update to the group; content was circulated to the secretary. Content follows:

The College Readiness Committee met on Feb. 27.

- 1) Chelsey Kolpin of Grinnell has joined the committee as an IASL member.
- 2) The analysis of Excelling@Iowa data we discussed earlier will probably not be pursued because the research team felt they would not be able to isolate the "presence of a teacher librarian" variable from other related data, such as SES data. The sub-group is pursuing other options for measuring high school research experiences, perhaps by surveying selected groups of college students.
- 3) Ericka updated the committee roster and Org Manual info about the committee. Kyle W. made changes online.
- 4) We will be creating a google site to hold our content for our projects in these areas: mapping, advocacy, professional development, and assessment.
- 5) Committee members hope to submit two proposals to the IASL conference: 1) mapping school libraries (repeat of ILA 2017 presentation), and 2) content analysis of first-year assignments (Jean Donham will lead discussion of how teacher librarians might use assignments gathered by committee in their work with K12 teachers.)

9. ACRL Chapter Council (Carrie): Carrie attended ALA Midwinter and noted the council's possible move to an online meeting due to low attendance or councilors attending solely for the meeting. Carrie noted costs of conference attendance and possibility that chapter could assist future councilors with expenses.

10. ACRL Government Relations (Mary Heinzman): Mary noted recent federal government efforts regarding LSTA and IMLS. Funding and advocacy efforts continue for both legislative avenues. Work is still underway for revitalizing funding for IMLS; the current administration had called for its dissolve, and representatives should be contacted. Net Neutrality challenges continue, implying a variety of service levels and the need to contact representatives to overturn the recent FCC ruling.

Mary noted the Marrakech Act, which allows American libraries to offer new formats (of existing materials) and send them across borders.

9. ILA Liaison (Cara Stone): Cara noted work on the ILA website and the hope for launch of the new design in June. New ILA logo is also coming; the association adopted a library in Puerto Rico and decided on fundraising so that the library's staff can do its own collection development. Fundraising goal is \$15,000, with efforts to occur from April through September (GoFundMe). Public libraries have expressed interest in helping, coordinating with summer reading program events. ILA listserv will note details on fundraising campaign; executive board is working on organizational manual change for role of parliamentarian.

Executive board is also examining annual awards and offering more awards with a community focus. Efforts on this project conducted by Awards committee. Diversity and Inclusion group will present survey to full membership; pronoun stickers to be launched at fall ILA conference. Cara reminded the group that federal dollars match state allocations at the 2-1 level, and changes in state decisions will affect federal allocations. Cara noted policy advocates within ALA; national trend of challenges focused on selection and collection policies versus single item challenges.

Julia asked about the possibility of ILA/ACRL now redesigning its website since ILA will have its migration. Cara will ask about mechanics to move forward.

Old Business:

Jennifer discussed the topic of a national ARCL speaker request in tandem with the 2019 fall ILA conference. The event, a joint conference with the Nebraska Library Association, would be eligible for a national speaker. Discussion from the ILA executive board indicates that the ACRL chapter has authority on how to use the free

speaker within programming. Jennifer suggested that the conference planning committee should know about the opportunity. Julia noted that having a national speaker at spring conference may increase interest and attendance. Jennifer noted that the chapter is eligible for a national speaker once every four years; Carrie suggested keeping records of past speakers and applicable years of appearance.

Other Business or Announcements: None.

Adjourn: President Sterling moved to adjourn the meeting. Seconded by Mary Heinzman. Meeting adjourned at 11:09am.

Minutes respectfully submitted by Kristy Raine, Secretary/Treasurer.