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ILA/ACRL Executive Board Meeting Minutes, May 21, 2018

Association of College and Research Libraries. Iowa Chapter

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ILA/ACRL Executive Board Meeting Minutes
Monday, May 21, 2018
(Meeting conducted via Zoom)

Members Present: Jennifer Sterling (President); Beth McMahon (Past President); Mary Anderson; Becky Canovan; Carrie Dunham-LaGree; Claudia Frazer; Ericka Raber; Kristy Raine; Julia Salting; and Kyle Winward. **Also present:** Cara Stone (ILA Executive Board liaison).

Members Absent: Mary Heinzman, Kate Kitchens, and Holly Schettler.

President Jennifer Sterling called the meeting to order at 10:00am. Mary Anderson made a motion to approve the Monday, May 21, 2018 agenda. Motion seconded by Beth and approved by voice vote.

President Sterling then called for discussion and approval of Executive Board minutes from April 16, 2018. No concerns or edits noted. Move to approve the April 16, 2018 minutes by Julia; seconded by Mary Anderson. Motion approved by voice vote.

Treasurer's Report: April 2018 accounts information was recently received and circulated to the board. The chapter's current balance is \$6,662.54.

Committee and Representative Reports:

- 1. Professional Development (Mary Anderson):** Mary noted the plans of a partial showing and discussion of the ACRL webinar "Critical Thinking About Sources: Lessons and Activities for First-Year Students" to occur at the spring 2018 IPAL/ACRL conference. She also noted the proposed "Librarian Exchange" program, a new initiative enabling professionals to collaborate on projects, visit, and build communication. A Google Form will circulate to identify possible participants and their interests.
- 2. Spring Conference (Carrie Dunham-LaGree):** Carrie noted that there are currently 69 paid registrants; 75 to 80 is the count deemed for covering costs. Carrie noted some shortcomings of the registration process; a forthcoming email will note parking details and other event details. Jennifer asked if session managers are still needed; Carrie replied that responsibility is covered. Carrie volunteered to facilitate the unconference and noted paper folders will not be distributed to attendees. Handouts will be present at registration; evaluation survey work is underway. Becky noted possible improvements to conference promotion on the ILA/ACRL website, as well as mechanics of the dine-around opportunities.

The executive board will not formally meet during the conference; reports are welcomed during the chapter's business meeting.

3. **Electronic Communications (Kyle Winward):** Kyle noted continuing updates to the chapter's website, including links to conference registration. The academic libraries directory continues to be updated; comment by Julia as to Drupal versus Wordpress website environment and challenges with some content. Discussion as to possible migration of website to new design, with the launch of new ILA website. Kyle will investigate history of current website and possible design change opportunities with ILA.
4. **Fall Program (Claudia Frazer):** Claudia noted planning committee met last week; active work continues to recruit vendors. List of speakers will be forthcoming; Dan Chibnall will give the Fall Program report at the conference's business meeting.
5. **Awards (Beth McMahon):** Beth offered details on the spring conference scholarship recipient, as well as the selection of the research award. Details from her report follow:

Spring Conference Scholarship has been awarded to Laurie Neuerburg, Sciences Reference & Outreach Librarian at the University of Iowa Sciences Library. Laurie moved from Texas to join U of I libraries in February 2018. She has an M.S. in Library Science from UNC Chapel Hill and a M.S. in the Biomedical Sciences from the University of Houston-Victoria. She previously worked as Instruction & Media Librarian at a small academic library in Victoria, Texas.

Research Award has been awarded to Ed Goedecken for his article *Two Side of the Same Coin? Trade and University Press Publishing of Revised Dissertations, 2007–2016: Some Observations* co-authored with Jean-Pierre V. M. Herubel of Purdue University. Their study examines "the production, illustrative bibliographic characteristics, and major publishers of revised dissertations published by university and scholarly trade presses" and "investigates the similarities and dissimilarities between university press and scholarly trade presses." The article was originally published in *Publishing Research Quarterly*, 19 March 2018.

Ed will be unable to attend the conference; Beth will read the study's abstract during the business meeting. Beth noted she is coordinating with ILA for awards distribution and documentation. She also proposed a new process for Legacy Award certificates since many recipients do not attend the conference or may be retired. A slide could announce all the names, followed by a direct mailing of certificates. The board offered support for the plan and encouraged it moving forward. Carrie will check conference registrations for any legacy recipients.

- 6. Membership (Holly Schettler):** Jennifer noted Holly's recent confirmation of 139 chapter members, with 28 ILA members noting employment in academic libraries and having no ILA/ACRL membership.
- 7. Nominating (Julia Salting):** Julia noted considerations for selecting next spring conference chair. Challenges of a central Iowa location noted; discussion continued as to elected chapter roles requiring national ACRL membership. Jennifer noted the membership is an expectation of a leadership role. Julia noted ILA Leadership Institute cohorts are active in chapter. Beth noted roles of campus Ambassadors and executive board to assist in identifying potential, future conference chairs.
- 8. College Readiness (Ericka Raber):** Ericka noted that Katie Hassman will assume the role of committee chair at the end of 2018. Her report summary follows:

The Committee met virtually on April 26. Committee members continue to work on the Iowa School Libraries website, which is not quite ready to be shared publicly. The site includes four main sections: advocacy, mapping, professional development, and assessment projects. Committee members will be presenting committee-related projects at the IASL conference in late June: 1) Katie Hassman and Rob Shepard will be presenting our mapping project of the Iowa School Library survey data and BEDS data (similar to the ILA 2017 session); 2) Kate Hess and Jean Donham will be presenting a hands-on workshop for teacher librarians to assess the skills and knowledge students should have in order to complete sample first-year assignments. The committee is planning to meet in-person over the summer.
- 9. ACRL Chapter Council (Carrie):** Carrie noted she will be attending ALA's annual conference and will report following that event.
- 10. ACRL Government Relations (Mary Heinzman):** No report.
- 11. ILA Liaison (Cara Stone):** Cara noted the next ILA executive board meeting is June 8. She will present a synopsis following the meeting. Julia asked about the website redesign concern; Jennifer noted she will include the item in her chapter report.

Old Business:

Jennifer noted the upcoming vote on proposed bylaws changes; previous voting software is not accessible at her university and proposed using LibWizard. Becky asked about ILA voting options; Jennifer will ask Melissa Primus about platforms. Julia

asked about having the bylaws document available for viewing before the vote. Jennifer noted it can be placed on the website.

New Business:

1. Agenda for Business Meeting: Spring Conference

Jennifer noted proposed agenda circulated to the board; time provided for state librarian. No changes recommended; discussion of those who may be absent and have reports read by others.

2. Discussion of Revisions to Volunteer Form

Julia noted wish to improve language on the volunteer form and suggested phrasing; board supports revisions to form and noted website may offer some content for consideration. Jennifer noted her assistance to adapt the form; Beth will look for an offline version. Discussion as to list of current Ambassadors continued; Cara noted availability of list.

Other Business or Announcements: None.

Adjourn: Becky moved to adjourn the meeting. Adjournment approved by voice vote. Meeting adjourned at 10:56am.

Minutes respectfully submitted by Kristy Raine, Secretary/Treasurer.