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ILA/ACRL Executive Board Meeting Minutes, September 23, 2019

Association of College and Research Libraries. Iowa Chapter

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ILA/ACRL Executive Board Meeting

Monday, September 23, 2019

2:00-3:00PM

Minutes

Attendees:

Julia Salting, President

Liz Riordan, Vice-President/President Elect, Membership Committee Chair

Beth McMahon, Secretary-Treasurer

Katie Hassman, College Readiness Committee Chair

Wesley Teal, Electronic Communications Committee Chair

Kate Kitchens, Member-at-Large

Cathy Cranston, Member-at-Large

Mary Anderson, Professional Development Committee Chair

1. Called to order at 2:02PM
2. Kate Kitchens motioned to approve agenda. Voice vote. Motion carried.
3. Approval of Minutes
 - a. Motion to approve June 17, 2019 Beth moved, Wesley second. Approved by acclamation.
 - b. Motion to approve August 19, 2019. Approved by acclamation.
4. Treasurer's Report (Beth McMahon)
 - a. Per the Subdivision Report received from ILA on September 24, 2019, there was no account activity in August 2019.
 - b. Ending Balance: \$5,068.91

Committee and Representative Reports:

5. Awards (Julia for Jennifer Sterling)
 - a. Fall Scholarship winner selected
 - b. Two candidates for PR& Marketing
 - c. Both will be announced at Business meeting at ILA/NLA Meeting
6. College Readiness (Katie Hassman)
 - a. The committee met today to outline forthcoming projects.
 - b. Explore changing the name to include career readiness in alignment with State-level language and guideline for library services ; has reached out to Katie Kauffman for input ; looking for a process on how to rename a committee, ILA may have guidance (Katie will check)
 - c. Fall communication push with video, slide deck, etc on how to collaborate with librarians on assignment design, information literacy instruction, etc.
 - d. Is College Readiness now linked from our webpage? Wesley will check and add if needed

7. Electronic Communications (Wesley Teal)
 - a. Will follow up with Ryan G on technical requirements , Thanks to others for keeping content up to date
 - b. Maggie Halterman-Dess will be chair of ECC next year
8. Fall Program (Julia Salting)
 - a. Should we re-create newsletter session reports to the blog environment?
 - b. ECC will put out a call for anybody who wants to contribute a synopsis or Tweets to re-post.
 - c. Planning for ILA is two years out: 2020 will be Dubuque, 2021 will be Coralville
 - d. Do they need session managers?
9. Membership (Liz Riordan)
 - a. No new numbers on membership
 - b. Committees:
 - i. ECC Maggie Chair but need members
 - ii. Prof Dev Laurie
 - iii. College Readiness Katie H
 - iv. Spring Conference – Liz will approach Connie Wade (sp) as potential Chair
 - v. From Katie H – get together to brainstorm on working with IASL folks
 - vi. Need to get letters to candidates for Member at Large (Shelby Strommers)
 - vii. Secretary Treasurer – could be a mid-term appointment because of the two-year term? So could appoint a one-year or run an election for a full-term candidates
10. Professional Development (Mary Anderson)
 - a. Book discussion on *Small Teaching* (November online discussion, second discussion sometime in the Spring, in-person discussion at the Spring Conference) - details forthcoming
 - b. Keeping Up With... forum next week!
11. Spring Conference (Julia Salting)
 - a. ACRL Newsletter call for submissions: our Professional Development Committee and College Readiness Committee should submit reports on their activities
12. Chapter Council (Mary Heinzman)
 - a. No report
13. ILA Liaison (Cara Stone)
 - a. No report.
14. Continuing Business
 - a. Spring Conference Location and Planning: Trying to find a Spring Conference Chair, east side of state location. Feedback from prospective chair is that this seemed daunting given that the conference is coming up so quickly. How can we plan further out? Should we plan a smaller event in between / take a year off from a conference?
 - i. Consider how this might affect funding of awards

- ii. Consider alternating years with IPAL
- iii. Will need a big splashy event to generate interest after a year “off”
- iv. Sustainability of this event is essential ; stepping back to evaluate and assess how to streamline is a good idea at this point in time

15. New Business

- a. Business Meeting agenda coming soon

16. Adjourn

- a. Kate Kitchens moved to adjourn. Liz Riordan seconded. Meeting adjourned at 3:07PM

Respectfully submitted,

Beth McMahan, Secretary/Treasurer