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ILA/ACRL Executive Board Meeting Minutes, June 17, 2019

Association of College and Research Libraries. Iowa Chapter

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ILA/ACRL Executive Board

June 17, 2019

Minutes for Approval

Present:

Cathy Cranston
Carrie Dunham-Lagree
Katie Hassman
Kate Kitchens
Beth McMahon, Secretary/Treasurer
Julia Salting, President

1. Meeting called to order at 2:03pm
2. Agenda approved by acclamation
3. Approval of Minutes May 29, 2019 as amended (moved by Cathy, seconded by Kate)
4. Treasurer's Report (Beth McMahon)

	General Fund	Iber Scholarship
March 2019 Ending Balance	\$5,934.47	\$376.90
Receipts April 2019	\$440.00	\$500.00
Expenditures April 2019	\$0.00	\$0.00
Ending Balance (May)	\$6,374.47	\$876.90

5. Committee Reports
 - a. Awards (Julia Salting for Jennifer Sterling)
 - i. Public Relations Award Call for Submissions coming soon.
 - ii. Presentation of Award will not be possible during the Fall Joint ILA/NLA Conference luncheon; the committee proposes to present the Award during the Iowa ACRL Business Meeting at the fall conference.
 - b. College Readiness (Katie Hassman)
 - i. Committee members will present at the Iowa Reading Association and IASL joint conference presentation next week.
 - ii. Planning for an in-person summer meeting.
 - c. Electronic Communications (Julia for Wesley Teal)
 - i. No report
 - d. Fall Program
 - i. No report
 - e. Membership (Julia Salting for Liz Riordan)
 - i. Proposal from Liz and Ryan Gjerde for discussion: to have ACRL Membership Committee Chair be affiliated with ILA Membership Committee to serve a term aligned with ILA's VP/Membership Chair's term. (see Addendum). Both organizations face similar challenges in static membership, don't want to duplicate efforts unnecessarily.
ACRL Membership Committee Chair could possibly ex officio ILA's membership

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committee. Julia noted that Ex Officio positions can vote unless specified otherwise, so the position could have full committee membership responsibilities.

- ii. Could someone on Iowa ACRL Membership Committee, other than the Chair/VP, serve as a liaison to ILA's Membership Committee so that the link between the Membership Committees would be longer than a year and might have more continuity that way.

Also a concern expressed to avoid adding "creep" to work for the ACRL VP position.

- f. Professional Development
 - i. No report
 - g. Spring Conference (Julia Salting)
 - i. All invoices have been submitted.
 - ii. Charges for Sched and the amount of ILA DMS administrative costs based on registrations by credit card have not yet been provided to us.
Iber Scholarship: need to reimburse University of Iowa for award recipient's registration costs. Katie Hassman will help facilitate this reimbursement.
 - iii. Survey: sent to attendee and non-attendees. More info on survey responses forthcoming.
 - h. ACRL Chapter Council (Carrie Dunham-Lagree)
 - i. Chapter Council meets next week at ALA Conference. Carrie cannot attend
Discussion on the future of the organization given the changes to MidWinter
 - ii. Carrie will send more information following meeting
 - i. ACRL Government Relations
 - i. No report
 - j. ILA Liaison
 - i. No report
6. Old Business
- a. Term for Secretary/Treasurer in Bylaws
 - i. Bylaws amendment to modify the term for Secretary/Treasurer term was passed in 2017, but was not updated online. Julia will send language to Wesley to update in online Bylaws.
 - ii. Error in Bylaws *as shown on the webpage*: the section in Article 7: Nominations and Elections is not correct. The correct language needs to be pulled from previous web version. * [This correction was completed directly after the Executive Board meeting by Cathy Cranston and Julia Salting.] *
 - iii. Proposed Bylaws amendment to remove the requirement of joining National ACRL for the Secretary/Treasurer will be presented to membership for a vote by electronic ballot: June 24 -- July 10, 2019 (Amendment proposal is attached for reference.) Julia is working with ILA and DMS to set up online voting. Second

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reminder will be sent only if not enough members have responded. 44 votes are needed for adequate representation.

7. New Business
 - a. Locations for future Spring Conferences: Executive Board could develop a “slate” of sites for advance planning and to assist the Spring Conference Chair. This would also help the Board to budget by knowing some costs upfront. Could follow’s ILA model and rotate between central and non-central locations. Need to avoid putting burden on “central” schools to do the local arrangements. Possibly add a Vice-Chair to the committee for further continuity? How important is to have the chair be the local arrangements person? Julia will gather some info from past years: location, registration numbers, correlating to ILA locations. Possibly consider non-academic locations if available? Goal is to streamline the logistics.
 - b. Do we have a Spring Conference Chair for 2020? We don’t know yet.
 - c. Julia proposes to gather feedback from past Spring Conference Chairs to gather info on challenges/surprises
 - d. Working on nominations for next year (Julia and Liz) – pass ideas on to Liz.
8. Announcements
 - a. None
9. Adjourned 2:48pm Carrie/Cathy

Addendum for Membership Committee Report from Liz Riordan:

At the Spring Conference, Ryan Gjerde approached Liz Riordan about having the ACRL membership chair (the VP) also be affiliated with the ILA membership committee. It has been the hope of the ILA membership committee to include individuals from different cohorts in order to have a greater reach. The ACRL rep could serve for a year at a time instead of the standard 3 year commitment. Or ACRL rep could act as an “informal advisor” to represent the subdivision’s interest at the ILA level.

It is my belief that there are pros and cons to this, but that the pros outweigh the cons. It might add more work to the VP’s plate, but it could also open up more connections for the VP to use to aid in membership. I do think creating another link to ILA is important, and could also be beneficial when it comes time to reminding ILA members to click the ACRL membership box for \$5. This partnership would help to that effort. It would also expose us to ILA members who might not have thought about joining the ACRL chapter before. It’s advocacy and partnership that is important to take advantage of.

Respectfully submitted,

Beth McMahon, Secretary/Treasurer