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ILA/ACRL Executive Board Meeting Minutes, May 20, 2019

Association of College and Research Libraries. Iowa Chapter

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ILA/ACRL Executive Board

May 20, 2019

Minutes

Present:

Mary Anderson
Cathy Cranston
Carrie Dunham-Lagree
Claudia Frazer
Katie Hassman
Kate Kitchens
Beth McMahon, Secretary/Treasurer
Julia Salting, President
Anna Schmall
Jennifer Sterling
Cara Stone
Wesley Teal

1. Meeting called to order at 2:00pm
2. Agenda approved by acclamation
3. Approval of Minutes
 - a. March 18, 2019
 - i. Language for conference code of conduct modified for accuracy.
 - ii. Minutes as corrected approved by acclamation
 - b. April 15, 2019
 - i. Spelling and typographical errors corrected; language modified for accuracy
 - ii. Minutes as corrected approved by acclamation
 - c. Decision to add financial updates to Executive Board Meeting Minutes
 - d. Discussion of need to raise awareness among membership of availability of Minutes
4. Treasurer's Report (Julia Salting for Annah Hackett)

March 2019 Ending Balance	\$5,934.47	\$376.90
Receipts April 2019	\$440.00	\$500.00
Expenditures April 2019	\$0.00	\$0.00
Ending Balance	\$6,374.47	\$876.90

5. Committee Reports
 - a. Professional Development (Mary Anderson)
 - i. "Keeping Up in Iowa With" project is proceeding. The committee is calling on respondents who said they would be interested in posting to gather firmer ideas. New posts will be shared quarterly instead of monthly. Respondents can

choose between video or written format. Posts will be shared on the website rather than Facebook for wider access and because the new site can accommodate comments/discussion.

- ii. The committee will be host a webinar and discussion at IPAL-ILA/ACRL Joint Conference.
- b. Spring Conference (Anna Schmall)
 - i. The Spring Conference is in 3 days (May 23-24, 2019). Logistics are all in place.
 - ii. 65 attendees are registered. In collaboration with IPAL President, the committee is working on strategies to reach out to potential attendees.
 - 1. Cathy will post to University of Iowa intranet to encourage attendance.
 - 2. Wesley also can do so at Iowa State.
 - iii. Finalizing the feedback survey, which will go out to both attendees and non-attendees in order to gather information on why some chose not to attend.
 - iv. For consideration: Should we consider the feasibility of adding virtual sessions or virtual access to the conference?
 - 1. Cara reports that ILA also has been having these discussions. Some considerations include speaker permissions, wifi reliability, number of participants Zoom can accommodate, and any restrictions using in-house systems at host institutions. Cara will consult with the ILA Office for more details on their planning.
 - 2. Should we survey the membership to determine interest? Better to determine feasibility first.
 - v. A few more session managers for conference sessions are needed.
 - vi. Anna will check and send updates on any road construction or closures.
- c. Electronic Communications (Wesley Teal)
 - i. Managing updates to the website with conference information
 - ii. Adding new user logins
 - iii. Receipt of spam to the website continues at about the same rate as previously.
 - iv. Librarian Exchange page is updated and made open without log in
 - v. Keeping up with social media updates
 - vi. Social Media Policy: Prior discussion suggested the Board ask the membership for informal endorsement of the new code rather than a formal vote. Sharing this information at the Business Meeting at Spring Conference is sufficient. Continuing discussion of where to post this, perhaps as a subpage of ECC?
- d. Fall Conference (Claudia Frazer)
 - i. No report
 - ii. Julia has communicated with ILA Executive Board to ensure that an academic librarian is always present on Conference Planning Committee as alternative to an elected liaison.
- e. Membership Committee (Julia Salting for Liz Riordan)
 - i. Committee is in the process of sending outreach communication to ILA members at academic libraries who are not ILA/ACRL members and reaching out to SLIS students to encourage them to attend the conference.
- f. College Readiness (Katie Hassman)

- i. Conference presentations on the committee's work have been accepted to the IASL conference in June
 - ii. Planning an in-person meeting to supplement regular virtual meeting.
 - iii. Reading stamina has emerged as a new area of inquiry among teacher-librarians.
 - iv. Working with State Department of Education regarding new educational standards.
 - g. Awards Committee (Jennifer Sterling)
 - i. Legacy Awards will be announced at the upcoming ILA/ACRL Business Meeting at the Spring conference by Powerpoint. Any award winners present can pick up certificates at the meeting.
 - ii. Jenn won't be at Business Meeting but Rano Marupova will present the report.
 - vii. Announcement for the submission process for the upcoming PR Award coming soon.
 - h. Chapters Council (Carrie Dunham-Lagree)
 - i. Carrie is not able to attend ALA in June but any other Exec Board member who wants to may attend Chapters Council Breakfast as our representative.
 - i. Government Relations (Mary Heinzman)
 - i. No report
 - j. ILA Liaison (Cara Stone)
 - i. Further updates will be forthcoming after the ILA's upcoming meeting.
- 6. Old Business
 - a. Identifying materials to archive - Julia
 - i. Continuing item
 - b. Webpage updates
 - i. Archiving of ILA/ACRL newsletters will be a project for summer
 - ii. College Readiness Committee has been added to the to Organization Manual
 - c. Term for Secretary Treasurer in Bylaws
 - i. Membership voted to approve an optional second year of term in 2016 but the Bylaws were not updated to reflect this change. Julia will pursue.
- 7. New Business
 - a. Julia proposed to remove the requirement of joining National ACRL for the Secretary/Treasurer due to cost of membership and to encourage early-career librarians to participate. This proposal was approved by Executive Board pending confirmation that ACRL does not require that all officers of its chapters be current members. This change will be proposed as a Bylaws amendment at Business Meeting later this week to be voted on electronically in accordance with Bylaws.
 - b. Summer meetings
 - i. Should we have a face to face meeting?
 - 1. Travel considerations
 - 2. Email Julia with opinions. The Board will continue with a Zoom meeting in June and base future meetings on feedback Julia receives.
- 8. Announcements
 - a. None
- 9. Adjourned 2:56 pm

Respectfully submitted,

Beth McMahon, Secretary/Treasurer