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## ILA/ACRL Executive Board Meeting Minutes, October 21, 2019

Association of College and Research Libraries. Iowa Chapter

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## **ILA/ACRL Executive Board Meeting Minutes**

**Monday, October 21, 2019**

**(Meeting conducted via Zoom)**

**Members Present:** Julia Salting (President); Jennifer Sterling (Past President); Wesley Teal; Kate Faford-Johnson (Kitchens); Mary Anderson; Cathy Cranston. **Also present:** Cara Stone (ILA Executive Board liaison).

**Members Absent:** Elizabeth Riordan; Katie Hassman; Beth McMahon

President Julia Salting called the meeting to order at 2:03 p.m. Kate Kitchens made a motion to approve the October 21, 2019 agenda. Motion was seconded by Wesley Teal and approved by acclamation. Approval of the September 23, 2019 ILA/ACRL Executive Board minutes and Treasurer's Report will be postponed until the next meeting.

### **Committee and Representative Reports:**

**Awards (Jennifer Sterling):** The PR and Marketing Award was presented to the University of Dubuque. They have been notified. The committee is working to reimburse the fall conference scholarship winner, Megan Blackford, who is a SLIS student and works at Hawkeye Community College Library.

**College Readiness:** No report.

**Electronic Communications (Wesley Teal):** Wesley talked with Ryan Gjerde before ILA about different options for updating the website. They considered upgrading to Drupal 8 (we're currently on 7), but there are some modules that aren't supported. This is perhaps as a longer-term goal that is viable. For now, Wesley is considering updating the theme to be more modern, without updating the platform. He'll try some themes and have something to show at our next meeting. \*See the information added below that features information from an email exchange between Wesley and Julia that has some of the discussion points that we don't want to lose.

**Fall Program:** [No report] There has been no appointment for this position. Julia will still work with ILA to add someone to their committee. The person who is chairing the fall conference planning committee would be the person to talk to. Julia will talk with Dan Chibnall to get us that name.

**Membership (Julia Salting, from notes provided by Liz Riordan):** The candidates for Vice-President/President-Elect and Member-at-Large have sent candidate statements. Julia and Liz will work with ILA/DMS to get an e-ballot prepared to send out to membership for the election.

**Professional Development (Mary Anderson):** 1) The first "Keeping Up in Iowa with..." video has been recorded on the topic of misinformation with Dan Chibnall and Tim Arnold. Mary is going to work on editing the 23-minute version down to something shorter, but was encouraged to provide the full-length video as well. Julia asked Mary about how the video with Dan and Tim was done so they could note the process for posterity. BlueJeans (available through Central college) was used. It would have only cost \$5 to use ILA's Zoom, but it was easier to set up to go with BlueJeans at the time. Cara suggested using YouTube's auto transcript and then go back in and edit to help create a transcript of the video. 2) There will be a *Small Teaching: Everyday Lesson from the Science of Learning* online book discussion on November 22, 2019 through Zoom. The link will be posted when it's time. 3) There will be Copyright and

Course Reserves ACRL Webinar available in November. Mary offers up live seats, and then the recording gets sent out.

**Spring Conference:** Beth and Mary are willing to host on a Tuesday/Wednesday in May 26/27, 19/20 of May were open. Mary has an idea for speaker at Central. Connie Wade and the committee will talk about the process of planning for the year ahead. Let's think about how Executive Board can be helpful with this new committee that will try planning for an event a year out. Thinking about DMACC in Ankeny as the 2021 spring conference location. [Also see New Business]

**ACRL Chapter Council:** No report. Julia Salting shared that there is an upcoming virtual chapter meeting about virtual leadership on either October 30.

**ACRL Government Relations:** Mary Heinzman couldn't participate today and is feeling like she hasn't been able to devote much time as she would like to for this role, which is a conduit to the Governmental Advocacy Committee in ILA. She asked Julia to put feelers out to see if someone else may be interested. This role would be filled by appointment.

**ILA Liaison (Cara Stone):** We don't know who the new liaison will be at this point. Planning Day is coming up on November 15 at the Johnston Public Library. The registration fee covers lunch costs. This is a great place to plan partnerships, etc. Previously, you had to turn in a plan at the end of the Planning Day, but now it's more about fostering conversation about the future directions and then you can go home and fill out the form later.

#### **Old Business:**

The Transition Meeting date and location will be December 16, 2019, at the Iowa City Public Library, which sticks with our current 3rd Monday schedule. This date/location will be passed along to the new transition members ahead of time.

#### **New Business:**

Membership spring conference survey draft & re-draft

- Spring Conference Discussion @ Iowa ACRL Business Meeting during ILA/NLA conference
- Virtual meeting with membership -- more input for spring conference
- Thank you for responding to the survey draft, and working on the re-draft.

The majority of the Business Meeting at the ILA/NLA conference was a discussion of spring conference and making it more sustainable, etc. A transition year (or two) might give us the time necessary to identify streamlining and restructuring needs. The Business Meeting discussion included possibilities to trim down the spring 2020 conference. One interesting comment that seemed to resonate with people at the Business Meeting was an observation that she had never attended a conference because of a keynote speaker. Maybe we spend too much time and money on keynote speakers then. The common response from members was that the breakout sessions and networking are the real draw to Spring Conference. 1 day with no speaker seemed reasonable. The idea of a virtual conference was considered only as a supplement but not as a replacement for the face-to-face conference. Saving the slides with narration as part of a 'virtual experience' could offer benefit to both attendees of the conference and those who could not attend. Every year or every other year was discussed – we may want to stagger

with even years to ACRL annual was on the odd years. No one wants to give up the partnership with IPAL, but two days might not be best. We like the IPAL special interest groups – that’s been beneficial to non-IPAL librarians too.

There was a suggestion by Lisa Martincik to have a Zoom membership conversation. There weren’t a lot of us at the fall conference, and this could allow us to hear from more voices. Small fee that ILA would charge us for a membership meeting. Webex would be an option that Julia could help set up at St. Ambrose and would provide a recording. Others mentioned that we’d probably get more response from a survey. Ultimately, it was decided to try both.

#### **Other Business or Announcements:**

New appointment: Julia Salting talked with Lindsay Healey, from DMACC Ankeny, at the fall conference. She has agreed to be the Secretary/Treasurer for Jan-Dec 2020 to finish the 2-year term vacated early by Annah Hackett.

**Adjourn:** Jennifer Sterling moved to adjourn the meeting. Adjournment approved by acclamation. Meeting adjourned at 2:57 p.m.

Minutes respectfully submitted by Cathy Cranston (filling in for Beth McMahon).

Addendum:

\*Email from Wesley Teal to Julia Salting re: website

Ryan (Gjerde) and I have explored a few options for updating the ILA/ACRL website. It looks like the best way forward is probably the simplest, to update the site’s theme. I’ll find some themes that I think will work for our site and can run them by you and/or the Exec Board. Once we have one selected, Ryan will switch the site to the new theme.

We also looked into upgrading from our current platform, Drupal 7, to Drupal 8. This might give us a sleeker administrative interface and possibly a greater variety of new themes. However, it would be a more involved change because we’d have to make sure to migrate all the site’s content. Additionally, some of the add-on modules we use with our current site are not available for Drupal 8. Drupal 7 is still officially supported and getting updates until November 2021.

The following modules that our site currently uses are not available in Drupal 8 at present.

- Printer, email and PDF versions. It’s not going to be ported to 8, but there are a couple alternatives that could be used. I’m not sure they cover the full functionality of the module, but I could look into that a little more deeply.
- IMCE Wysiwyg bridge. It allowed the image upload/management module to work with the editor module. It’s also not being ported to 8. It appears that all or most of the functionality has been incorporated into Drupal 8’s core functionality, but I’d need to do a little more digging to confirm that.

Our current theme also isn’t available, but I don’t imagine that’s a problem.

These modules are available, but only as development versions:

- Spambot

- Notify
- Entity API – Much of this module has been incorporated into Drupal 8 core, but the module's still been ported to cover some remaining gaps.
- Captcha

The base theme, Zen, that serves as the foundation for our site's theme is also only available as an alpha release. One of the things Zen emphasizes is accessibility and standards compliance, so I think it's worth continuing to use.

We could probably migrate to Drupal 8 now, but it would involve some decisions about whether to use potentially-buggy modules, to find alternatives, or to lose some functionality, at least temporarily.

Ryan also suggested a site builder option offered by our webhost. It had some good options for custom layouts, including being able to drag and drop components. It's a little like Canva, but for websites. However, it seems more geared at fairly static promotional websites. There doesn't appear to be a support for a blog or news feed. Additionally, there's no support for having multiple users or private pages and all our existing content would need to be migrated manually. There was an option to combine the site builder with a Wordpress blog, which would address some of the shortcomings of the site builder, but still doesn't seem ideal. I was unclear if adding Wordpress would move this option to a higher price point or not. Ryan thought the plain site builder would cost the same as our current set up.

The site builder+WordPress, it is something we could pursue or look into more. I think it could be a more complicated migration process to get our current content imported into WordPress than to another version of Drupal. There does seem to be a Drupal-to-WordPress migration plugin we could presumably use with Wordpress that might allow things to go more smoothly. We'd also have to make sure that features like multiple authors, members registration, members-only pages, etc., are supported. The site builder feature might be worth it, but if we end up keeping the same site functionality we have now, I'm not sure moving to WordPress makes more sense than staying on Drupal.

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