



Iowa Research Online

The University of Iowa's Institutional Repository

[ILA/ACRL Minutes and Reports](#)

[Other Partnerships](#)

6-15-2020

ILA/ACRL Executive Board Meeting Minutes, June 15, 2020

Association of College and Research Libraries. Iowa Chapter

Follow this and additional works at: https://ir.uiowa.edu/ilaacrL_reports

 Part of the [Library and Information Science Commons](#)

Copyright © 2020 ILA/ACRL

Hosted by [Iowa Research Online](#). For more information please contact: lib-ir@uiowa.edu.

Meeting for June 15th, 2020

Location: Zoom

Time: 2:30PM

Approved Minutes

Attendees:

Liz Riordan, President

Julia Salting, Past President, Awards

Kate Faford-Johnson, Vice President

Lindsay Healey, Secretary/Treasurer

Erica Knapp, Fall Conference Liaison

Brett Cloyd, Government Relations Representative

Cathy Cranston, Member-at-Large

Laurie Neuerburg, Professional Development Committee Chair

Katie Hassman, College Readiness Committee Chair

Emma Adams, Member-at-Large

Mary Anderson, Spring Conference Committee Chair

Maggie Halterman-Dess, Electronic Communications Committee Chair

1. Meeting called to order at 2:30 p.m.
2. Approval of agenda - Brett motioned, Kate seconded, approved by acclamation.
3. Approval of ILA/ACRL Meeting minutes: April 2020. Approved by acclamation.
4. Treasurer's Report
 - a. In May we had \$10.00 in receipts from dues and no disbursements. Ending balance was \$6,211.41.
5. Committee and Representative Reports
 - a. Awards - Julia Salting
 - i. The following report was submitted:
 1. Would making the Mary Hammond Iber Spring Conference Scholarship part of the Iowa Library Association Foundation be a possibility worth pursuing?
 - a. <https://www.iowalibraryassociation.org/index.php/donate-to-ilaf>
 - b. Context: When the Executive Board voted to name the Spring Conference scholarship in Mary's honor, Mary's family was involved and decided to donate money in support of the scholarship; to my knowledge, the family continues to do so. Recently, I went digging through minutes to refresh my memory of those original discussions.
 - c. DMS verified that the budget line is only donations, but doesn't have any way of tracking if contributions are from members of Mary's family only. My question might be a can of worms we don't need to open, but it's on my mind. Currently, there is no way to invite broader contribution to the scholarship, so I got some information from the current chair of the Iowa Library

Association Foundation, Mary Heinzman, that I could share in a discussion, even if the decision is to table for further consideration at a later time

ii. The following was discussed:

1. Research Award. Julia reported that the research award has three applications right now and a possible fourth. In the past years we've had 2-4 so that is at the high end. We are planning to close applications on July 31st and let applicants know as soon as we have our review timeline finalized. Assuming that there is some sort of ILA conference in the fall in October, we could do a formal announcement. Julia said the committee would let the recipient know as soon as they were selected, cut the check as soon as possible, and announce to the membership in October. We did add an asterisk this time after ACRL sent out the guidelines, which says that although the research award says the research has to be presented or published, there may be an exception due to Covid-19 - just for this year.

2. Mary Iber Scholarship - Previously we had discussed whether we could provide some other funding besides just registration fee, up to a certain amount for accommodation and travel. Julia reported that she found some original information about donations. There is nowhere right now for people to donate to this scholarship. Julia contacted Randi Malone at DMS and she said they do still get donations and right now that budget line is all donations, and is separate from our ILA budget. Julia talked to Mary Hinzeman, who chairs the ILA Foundation. The Foundation has other scholarships and memorial funds that they manage, they have their own website, and they take donations for funds and scholarships. If we decided to have the ILAF collect and manage donations, they might want to administer the awards and we might not want to do that.

a. Liz asked Maggie if it would be possible to take donations through our website. Maggie replied that we don't have the same resources ILA has, and if we did put a button, where would the money go, etc.

b. Liz asked Julia if there is a way to donate right now through ILA. Julia replied that right now, donations go through ILA to DMS but is not exactly sure what the process looks like. Julia said that Dan Chibnall might recall the process that was established at the beginning that did not end up in minutes. Liz will talk to Dan and try to get some background.

b. College & Career Readiness - Katie Hassman

i. The following was discussed:

1. IASL has approved the name change, the committee is now officially College & Career Readiness Committee.

2. The committee has some documents and templates they would like to be able to share out with TLs across the state so that they can personalize and hang up at their library, use on social media, etc. We'd like to be able to use the logos for ILA, ACRL, and ARSL on them.
 - a. Liz asked Julia if we need to ask ILA to use their logo on something. Julia responded that we need to ask. The Iowa ACRL logo is somewhere in a file on the Google Drive. Katie will look in the Google Drive and inquire with ILA about permission to put their logo on the materials.
3. Katie discussed committee membership and the difficulty the committee has experienced with finding a co-chair from IASL. Katie inquired about whether it would be okay to have two chairs from ILA/ACRL, or if anyone has other ideas that could help with membership for this committee. Katie will talk with Kate about membership.
 - a. Julia gave some background about the committee and its development. If there is a change to the structure of the committee, that would need a bylaws change and would need to go to the membership for voting.
 - b. Katie will continue conversations with the IASL folks and Liz suggested we re-visit this issue in August, which would give us time to bring something to membership at our meeting in the fall.
 - c. Julia suggested that Katie might talk to Pam Rees, who was on the original ad hoc committee.
- c. Electronic Communications - Maggie Halterman-Dess
 - i. The following report was given:
 1. Does the board support changing iowaacrl.org 's CMS to WordPress from Drupal (Maggie will explain reasons why
 2. ECC is soliciting blog posts- ask your communities and reach out to me if you have an idea!
 - ii. The following was discussed:
 1. Maggie explained the situation with the website and the need for migration within the next 18 months. The current version of Drupal will not be supported by the end of 2021, and migration would be a several-months to a year-long project. The ECC agrees that now would be a good time to migrate from Drupal to another CMS such as Wordpress or Squarespace.
 - a. Maggie talked about the history of the website, why we used Drupal and stayed with Drupal, and some of the benefits of moving to a more intuitive platform like WordPress. Does the committee agree that pursuing a new format (probably WordPress) is worthwhile?

modifications to dues, especially in light of Covid-19. If people have ideas, let Kate know.

- f. Professional Development - Laurie Neuerburg
 - i. The following was discussed:
 - 1. Laurie talked about the *Small Teaching* discussion. In July the committee is planning their next "Keeping in With..."
 - g. Spring Conference Committee - Mary Anderson
 - i. Nothing at this time
 - h. ACRL Chapter Council - Carrie Dunham-LaGree
 - i. Nothing at this time
 - i. ACRL Government Relations - Brett Cloyd
 - i. The following was discussed:
 - 1. Brett reported that the State Legislature has wrapped up their session, he will dig through that and see what is in there that might be relevant for us.
6. Old Business
- a. ILA/ACRL Townhall updates: How long do we keep this going?
 - i. Liz has asked Jeremy to extend the Zoom meetings until July 30th - is that needed? Originally we were going to end with June 11th, but now a lot of a smaller libraries and community colleges have opened and we're starting to hear some of the things people are going through. Liz asked the group if we should stop doing them or keep going?
 - 1. Maggie suggested moving to an every-other-week schedule. Erica agreed. Cathy said as we start opening there will be more things pop up that people want to discuss and process, so every two weeks and then maybe monthly in the fall seems like a good schedule. Kate expressed agreement with an every-other-week schedule and suggested that if conversation slows down we might assign loose themes so people can prepare something they can ask or talk about beforehand.
7. New Business
- a. None
8. Other Business or Announcements
- a. ACRL Annual Report for funding in 20201 due July 17th
 - i. There is a draft of the ILA/ACRL Annual Report in the June Meeting folder. Liz asked for everyone's help to look it over and add things. Liz said we do not need to have something in each category, but things cannot be placed in more than one category.
 - 1. Brett commended Liz on the great job she has done these past few months and with the Town Hall meetings. Katie seconded Brett's comment and asked if Liz needs people to add language around things already mentioned in the report. Julia mentioned that sometimes she would add more details if they added context.
 - ii. Liz checked in with everyone to see how they are doing.
9. Adjourned at 3:39 p.m.

Respectfully submitted,
Lindsay Healey, Secretary/Treasurer