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9-21-2020

ILA/ACRL Executive Board Meeting Minutes, September 21, 2020

Association of College and Research Libraries. Iowa Chapter

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Meeting for September 21, 2020
Location: Zoom
Time: 2:30PM

Approved Minutes

Attendees

Liz Riordan, President
Mary Anderson, Spring Conference Committee Chair
Lindsay Healey, Secretary/Treasurer
Maggie Halterman-Dess, Electronic Communications Committee Chair
Brett Cloyd, Government Relations Liaison
Erica Knapp, Fall Conference Committee
Julia Salting, Awards Committee Chair
Carrie Dunham-LaGree, ACRL Chapter Council
Jennifer Smith, ILA Board Liaison
Emma Adams, Member-at-Large
Laurie Neuerburg, Professional Development Committee Chair
Cathy Cranston, Member-at-Large

1. Call to order at 2:31 p.m.
2. Approval of Agenda - Maggie motioned, Brett seconded, approved by voice vote.
3. Approval of ILA/ACRL Meeting minutes: August 2020. Julia motioned, Erica seconded, approved by voice vote.
4. Treasurer's Report. There were no receipts and no expenditures in August. Ending balance of \$6,216.41
5. Committee and Representative Reports
 - a. Awards - Julia Salting
 - i. The following was discussed:
 1. The awards committee members reviewed the research awards applications and a winner has been selected. The winner will be notified Tuesday, August 22nd.
 - b. College & Career Readiness - Katie Hassman
 - i. No report
 - c. Electronic Communications - Maggie Halterman-Dess
 - i. No report
 - d. Fall Conference - Erica Knapp
 - i. The following was discussed:
 1. Erica provided some information about the Annual Conference: The Conference will take place from 9:00 a.m.-5:00 p.m. There are 4 sessions in each of 4 time slots with time for lunch and exhibitor breaks. Group rates are available for libraries with five or more staff members registered. There are member and non-member rates. There

is only one session that will be live, all presentations will be pre-recorded with the presenters in the session for questions and interaction via chat.

2. Liz encouraged people to reach out to Erica with questions.

e. Membership - Kate Faford-Johnson

i. The following report was given:

1. Total ILA/ACRL members: 145 (gained 4 more members this month!)

2. ILA/ACRL Committee work: Still working to fill committee roster for 2021. There's one opening for ECC, one for college and career readiness (right, Katie?), one Member At-Large, and we need a VP/President-Elect, possibly one more for Spring Conference.

3. ILA Ad Hoc Dues Committee update: New dues structure proposal drafted.

ii. The following was discussed:

1. Liz asked the group if we'd like Amandajeon to join our meetings in Kate's place. The group consensus was yes.

2. Mary asked if it might work best to have Beth take over for Spring Conference Committee Chair and Mary could move into the VP role now to help Amandajeon out with board elections coming up?

a. Liz will email Mary and Amandajeon after the meeting to talk about how we want to move forward.

f. Professional Development - Laurie Neuerburg

i. The following was discussed:

1. Laurie reported that the committee is working on another Keeping Up in Iowa With...and will be sending out an email to see if more people are interested in participating now. The group has been talking about a mentorship program for the Spring, but have been discussing making it more like a "support person" relationship, so that people who feel like they don't have enough experience could participate.

g. Spring Conference - Mary Anderson

i. The following report was given:

1. We have selected a theme for the conference: Keep Calm and Carry On.

2. We have a preliminary schedule for the conference:

Thursday, May 20

1:00-2:00 pm IPAL Business Meeting

2:00-2:15 pm Break

2:15-3:30 pm Lightning Rounds

3:45-5:00 pm Interest Groups I

6:00 pm Dine Arouds

Friday, May 21

8:30-9:30 am Breakfast and Registration

9:30-10:20 am Concurrent Sessions 1

10:30-11:30 am ARCL Business Meeting

11:30-1:00 pm Lunch

1:00-1:50 pm Interest Groups 2

1:50-2:00 pm Break

2:00-2:50 pm Concurrent Sessions 2

2:50-3:00 pm Break

3:00-3:50 pm Concurrent Sessions 3

ii. The following was discussed:

1. Mary shared the new logo for the Spring Conference.
2. The Spring Conference will be 1.5 days, there is a proposed schedule people can look at.
3. Julia asked for clarification on the Interest Groups 1 & Interest Groups 2 on the schedule. Mary clarified that it would be split as it was in 2019 at Mount Mercy so that people could go to two sessions if they'd like to.

h. ACRL Chapter Council - Carrie Dunham-LaGree

i. The following was discussed:

1. Carrie reported that ACRL's next newsletter is social justice themed. Carrie asked if anyone had ideas for an article we could submit.
 - a. Emma volunteered to help Carrie with this and will reach out to ILA's Diversity Committee.

i. ACRL Government Relations - Brett Cloyd

i. The following was discussed:

1. Brett shared an email from ACRL national about putting together the ACRL Legislative Agenda. They are asking for input from members in developing this agenda.
 - a. Brett encouraged people to get in touch if they have any suggestions.
 - b. Liz asked everyone to reach out to committee members and see if anyone has any input.

6. Old Business

a. None

7. New Business

a. None

8. Other Business or Announcements

a. All business meeting prep work

i. We are signed up for October 19th from 2:00-3:00 p.m. for our virtual business meeting. This was the closest slot to our regular meeting time.

1. Erica will reach out to Jeremy Clark to confirm that we are signed up for this time slot so that Maggie and the ECC can

get it out to members.

- ii. Should Nomination team be gathering candidate bios?
 - 1. Liz asked Julia if we send those out before the meeting. Julia responded that if we have them ready to go we can send them with the agenda as an addendum. Julia also pointed out that the minutes from the all-business meeting need to be included as one of the things to approve. If we propose the bylaws change at the all-business meeting, we would need to vote electronically after the meeting.
 - a. Julia expressed concern about the lack of candidates and the difficulty in getting people to run for offices, and asked if there is anything we can do about this?
 - b. Liz said this topic was brought up at ILA Planning Day and a lot of groups were talking about having the same problem. On the agenda for the Annual Business Meeting, there will be a place for people to talk about the committees and roles - what we do, the time commitment, etc. to try and encourage more people to volunteer. Liz will try to get something written up to send out to some folks to try and get them interested in running for VP.
 - iii. Mary asked if we need to be registered for the conference in order to attend the business meeting. Liz doesn't believe so. Maggie will make a note of that and include in communications about the meeting.
- b. Town Hall updates
 - i. Liz reported that we still have quite a few people coming. There are familiar faces and the last couple of times there have been a few new people. We will continue through the Fall term and see where we are in the Spring.
 - c. How is everyone doing?
 - i. People shared about how their semester is going so far, academic calendar changes, and some challenges they are dealing with due to Covid-19. There were reports of institutions cancelling events such as graduation, or moving them online, while others such as Simpson are still having scaled-back in-person versions.

9. Adjourned at 3:21 p.m.

Respectfully submitted,
Lindsay Healey, Secretary/Treasurer