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ILA/ACRL Member Business Meeting Minutes, May 22, 2020

Association of College and Research Libraries. Iowa Chapter

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All Member Business Meeting for May 22nd, 2020

Location: Zoom

Time: 11:00 AM

Approved Minutes

1. Meeting called to order at 11:05 a.m.
2. Agenda approved by acclamation.
3. ILA/ACRL Meeting minutes: October Business Meeting approved by acclamation.
4. Treasurer's Report
 - a. In April we had \$35.00 in receipts and \$15.00 in disbursements for the Mind the Gap Zoom fee. There was an ending balance of \$6,201.41.
5. Committee and Representative Reports
 - a. Awards - Julia Salting
 - i. The following report was given:
 1. The Awards Committee is inviting applications for the 2020 Research Award beginning at the end of May and will provide ample time for librarians to submit materials throughout the summer. The Awards Committee plans to recognize the recipient of this award at the Iowa Library Association conference scheduled for October 2020 in Dubuque.
 - ii. The following was discussed:
 1. Julia reported that the awards committee is responsible for three awards - 2 conference scholarships and the research award. Due to the disruptions of Covid-19 the awards and exec board are pushing the research award forward. At the end of [May] we will do a call for applications, followed by a blind review. The research award recipient will be contacted and the formal announcement will be presented at the ILA Annual Conference in October.
 2. Julia expressed a thank you to the the awards committee members Kris Stacy-Bates, Cara Stone, and Sara Scheib.
 - b. College & Career Readiness - Katie Hassman
 - i. The following was discussed:
 1. Exec Board has approved renaming the committee. Katie reported that the name change is awaiting approval from the IASL Exec Board, but that should be coming as soon as they can have a meeting. This has been a long conversation to get the name to include "Career Readiness."
 2. Katie reported that a lot of the committee's work over the past year has been supporting Teacher Librarians. The committee continues to collect college-level research assignments, this is an ongoing project. . There is a team that collects the assignments and then develops supporting materials (PPT, email scripts, etc.)

3. The committee is also working on developing shareable communication tools - Facebook posts, printable posters, that TLs can share showcasing the importance of TLs in their schools.
- c. Electronic Communications - Maggie Halterman-Dess
 - i. The following was discussed:
 1. Maggier reported that the committee has been working on getting some of the social media channels back up and running, including Facebook, LinkedIn, and the blog in cooperation with the Spring Conference Committee and the Professional Development Committee. The ECC has been working with Liz on the Town Halls and making sure we are getting news & developments out to the membership in a timely fashion. One thing the committee is considering for the future is a Twitter chat
 2. Liz thanked the committee for everything they have been doing in light of Covid-19 and encouraged people to check out the blog.
 - d. Fall Conference Liaison - Erica Knapp
 - i. The following was discussed:
 1. Erica reported that she is co-chairing the speakers committee, and they are exploring different options for conference attendance including virtual, hybrid, and in-person. As those decisions are made, Erica will keep the group updated. The committee is moving forward with planning, currently working on getting concurrent session proposals screened and selected, which should be complete in the next month.
 - e. Membership - Kate Faford-Johnson
 - i. The following report was given:
 1. Does anyone have feedback on what else we could be doing as the ILA/ACRL membership committee to provide more support to you and your colleagues (either COVID-19 related or in general)?
 2. Anything you would like to be addressed by the larger ILA Membership committee?
 - ii. The following was discussed:
 1. Kate reported that our membership was 74 at the beginning of February and 138 at the beginning of May. Though the committee has been doing some of the typical things they usually do such as contacting people whose membership has lapsed, with Covid they pivoted away from encouraging people to pay membership due and instead are focusing on communicating the value of what ILA/ACRL has to offer to both members and non-members.
 2. Kate has been working with the ILA membership committee. They are working on creating an ad hoc committee to look at

membership dues, which will be looked at over the summer. Kate encouraged anyone with ideas to contact Ryan Gerdje, Jennifer Smith, or Kate.

- f. Professional Development - Laurie Neuerburg
 - i. The following was discussed:
 - 1. Laurie thanked the committee and mentioned that there is an opening for one more member if anyone is interested in serving.
 - 2. One thing the committee is looking at is a Librarian exchange, which would be a directory members could use to find someone at a different institution in Iowa to talk or collaborate with.
 - 3. The committee has been sending out the monthly email with Professional Development opportunities and working on the Keeping Up With...In Iowa series. Laurie encouraged those with ideas for topics to reach out.
 - 4. There are upcoming book discussions about *Small Teaching*.
- g. Spring Conference - Mary Anderson, Cathay Cranston
 - i. The following report was given:
 - 1. Results from survey and focus groups that were conducted earlier this year
 - 2. Get 2021 location and date on your calendars now!
 - ii. The following was discussed:
 - 1. Cathay reported on the results of the survey and focus groups about the future of the ILA/ACRL/IPAL Joint Conference. There was some good participation. The survey results are on the ILA/ACRL blog.
 - 2. Mary reported on the Project Outcome workshop, which had 52 attendees. This year's conference was postponed to next year and will be held May 20-21, 2021 at Central College. IPAL voted to join us for another conference. Greta Grond, who is the incoming IPAL President, will serve on the Spring Conference Committee. The committee is hoping to start planning the 2022 Conference in January 2021.
- h. ACRL Chapter Council - Carrie Dunham-LaGree
 - i. No report
- i. ACRL Government Relations - Bretty Cloyd
 - i. The following was discussed:
 - 1. Brett has been sending out occasional emails about ACRL's efforts to support IMLS, there are some links to explore in the meeting agenda. Brett encouraged people to think about some of the things we might focus on. Brett will continue to send out advocacy alerts. ILA's work with the legislature will resume as they are set to reconvene in June. Brett encouraged anyone with questions or suggestions to reach out.

6. Old Business
 - a. Liz reported that most of our time at the April Exec Board meeting was spend discussing the Spring Conference
7. New Business
 - a. Nothing at this time
8. Other Business or Announcements
 - a. ILA/ACRL Town Hall updates
 - i. Liz reported on the ILA/ACRL Town Halls. These are being held every Thursday from 10:00 a.m.-11:00 a.m. and are scheduled to continue until June 11th. We have seen decent attendance so far and will evaluate after June 11th whether to continue. Liz encouraged members to join in on the Town Halls if able.
 - b. Newsletter project.
 - i. Cathay reported on last year's project to convert the newsletters from the website into something that can be included in UI's Institutional Repository. The newsletters from March 1996-November 2015 are included in the archive, which is available at ir.uniowa.edu/ilaacr1_newsletter
 - c. Calling for members to join ILA/ACRL committees for 2021!
 - i. Liz asked anyone interested in volunteering for committees or positions to fill out the volunteer form which is available in the Google folder. Liz also asked members in attendance to reach out to anyone on Exec board if they are interested in learning more. Kate and Liz will be getting the volunteer form out to the listserv later this week.
 - d. A thank you
 - i. Liz thanked Exec board and committee members for their work especially in this difficult time.
9. Meeting adjourned at 11:36 a.m.

Respectfully submitted,
Lindsay Healey, ILA/ACRL Secretary/Treasurer