

## Secretary of State

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Resolutions by Prohibition Convention at Oskaloosa  
Resolutions, G. A. R. Post, Jackson Co. on the Soldiers' and  
Sailors' Monument  
Resolutions on Knights of Labor  
Resolution on sinking of the Maine  
Restraining orders  
Sewer assessment certificate  
Sketch of Iowa  
Sketch of Lincoln by Governor Drake  
Statement made of progress in getting stone for Capitol  
Statements of methods of assessing Railroads, other States  
Statements of Indebtedness of Counties  
Supplies drawn by the Governor's office  
Statistics, Insane  
Statistics, Schools  
Statistics, State Institutions  
Statistics, Political  
Storm and Flood Relief Fund, Lists, Receipts, etc.  
Swamp Land papers  
Table of statistics of State University  
Transcript of evidence  
Verdict of Coroner's jury, Case of Mrs. Fountain and Mrs.  
Hoch  
Miscellaneous Papers not belonging to the Governor's office

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### SECRETARY OF STATE

Examination of the classification for the office of governor will disclose documentary items quite unfamiliar to the person acquainted only with current affairs. This is due to the creation and discontinuance from time to time during the past, of dependent offices or responsibilities, temporary in character, transient in nature or special in purpose.

In the present article is set out the classification as to the office of secretary of state. In so far as that office has been permanent in its statutory responsibilities it is identical in arrangement with the office of the governor. But like the office of governor the office of secretary of state has been, during the course of the history of the state, the titular head of other offices, officers and commissions, whose archives remained where they were left in ordinary course. The number of documents of great interest and of historical value to be found in this office is far in excess of the number to be found

in the office of governor. The reason for this is that in the earlier territorial period, the secretary of the territory transacted the bulk of the business of the territory. This is especially true for the term of W. B. Conway, first territorial secretary. For his term of office a great many valuable documents are found which bear on his relationship with the legislature and also on the expenditure of appropriations, the furnishing of places for their meetings, the furnishing of supplies, designing and procuring the great seal for the territory and for the Supreme court and other courts of the territory, and on the controversy between Conway, territorial secretary, and Lucas, territorial governor. Another reason for the abundance of material in this office is that from 1851 to 1874 the secretary of state was also secretary of the Census Board (later the Executive Council) and as such he was the custodian of all its documentary material.

The secretary of state is also custodian of all the proceedings of the different territorial and general assemblies, the constitutional conventions, the records of the Land Office, the census returns, elections returns, etc.

Some of the most interesting public enterprises in which the people of the state have been engaged, but which are now almost forgotten, have been directed through this office, as appears in its archives. For instance, navigating the Des Moines River was not only an interesting physical problem in Iowa life from the institution of social order in the state until about 1858, but a vital political issue in some important campaigns. The original manuscripts of the early recollections, addresses, poems, proceedings, etc., of the Iowa Semicentennial Celebration at Burlington are preserved. Also there are a multitude of petitions in regard to railroad land grants, and the regulation of and building of railroads; petitions for charters for ferries, dams, and mill sites and for the establishment of territorial and state roads. These together with the reports, plats, field notes and records of the territorial and state roads are very interesting, showing as they do the movement of organized society from the Mississippi River westward. The proceedings of the territorial and general assemblies and the constitutional conventions of 1844 and 1846 are probably the most interesting of all the documents found in this office. They are the bills, resolutions, reports, communications,

credentials, minutes, journals, etc. Documents showing the relationship between the government and the Indians during this period, were in part taken up and made the subject of an article by the writer in the ANNALS for April, 1911, entitled the "White Breast Boundary Line."

Following is the classification for the office of secretary of state:

## SECRETARY OF STATE—CLASSIFICATION

## MAIN DIVISIONS

- SERIES I. APPOINTMENTS
- SERIES II. BIDS, SPECIFICATIONS AND CONTRACTS
- SERIES III. CENSUS
- SERIES IV. CERTIFICATES
- SERIES V. CORPORATIONS
- SERIES VI. CORRESPONDENCE
- SERIES VII. CRIMINAL MATTERS
- SERIES VIII. ELECTION RETURNS
- SERIES IX. LEGISLATIVE
- SERIES X. OATHS OF OFFICE
- SERIES XI. OFFICIAL BONDS
- SERIES XII. PROCLAMATIONS
- SERIES XIII. REPORTS
- SERIES XIV. REQUISITIONS
- SERIES XV. VOUCHERS
- SERIES XVI. MISCELLANEOUS

## SERIES I. APPOINTMENTS

- Commissioners and Agents
- County Officers
- County Officers, Deputies
- State Institutions, Officers
- State Officers, Members of Boards, etc.
- State Officers, Members of Boards, etc., Deputies

## DOCUMENTS

- Commissioners and Agents
- Capitol
- Code
- Convict Labor, To lease
- Deeds (Other States in Iowa)
- Des Moines River Lands, to settle with Govt.
- Eads' Defalcation, to settle with Depositories of 5% fund
- Executive Appointments, List of
- Expositions
- Hospitals for Insane
- Immigration

- Iowa Soldiers, to take vote of
- Public Lands, to select
- State Auditor's Office, Inspection of records
- Swamp Land, Special Agents
- County Officers
  - Auditors
  - Coroners
  - Recorders
  - Sheriffs
  - Superintendents
  - Supervisors, Members of Boards of
  - Surveyors
  - Treasurers
- County Officers, Deputies
  - Auditors
  - Clerks
  - Sheriffs
  - Treasurers
- State Institutions, Officers
  - College for the Blind
  - Institution for Feeble-minded Children
  - Iowa Soldiers' Home
  - Iowa Soldiers' Orphans' Home
  - Iowa State College of Agriculture and Mechanic Arts
  - Iowa State Teachers College
  - Penitentiaries
    - Anamosa
    - Fort Madison
  - School for the Deaf
  - State University
- State Officers, Members of Boards, etc.
  - Auditor of State
  - District Attorney
  - District, Circuit and Probate Judges
  - Health, Board of
  - Geological Survey
  - Inspector of Boats
  - Labor Statistics, Bureau of
  - Pharmacy, Commission of
  - Railroad Commissioners
  - State Mine Inspectors, Examiners
  - State Oil Inspectors
  - Superintendent of Public Instruction
  - Superior Court, Judges
  - Supreme Court, Judges
  - Treasurer of State

State Officers, Deputies  
 Auditor of State  
 Secretary of State  
 Secretary to the Governor  
 State Land Office, Register and Clerk  
 Superintendent of Public Instruction  
 Treasurer of State

SERIES II. BIDS, SPECIFICATIONS AND CONTRACTS

DOCUMENTS

Anamosa, Well at  
 Capital City Electric Light Co.  
 Capitol  
     Amended design for new  
     Chairs and desks for  
     Fuel for  
     Materials for new  
     Repairing  
     To build Gallery  
     To build gas plant for lighting  
 Capitol Grounds  
     Improvement of  
     Sand delivered on  
     To build house on  
 Capitol Square, Warehouse on  
 Convict labor  
 Des Moines, for use of Sewer  
 Des Moines, Lots 9 and 10, Blk. 25, Lyon Add.  
 Estray Notice, To publish  
 Fort Madison  
     Beef for Penitentiary  
     Building wall at  
     Improvement and furnishing Penitentiary  
     Material for manufacturing chairs  
     Steam Heating plant  
 Iowa Building at Philadelphia  
 Iowa State College of Agr'l etc., New Buildings at  
 Papers and Pamphlets, Old  
 Printing and Binding  
 School Lands, To act as attorney for State  
 State Library, Alcoves for  
 Stationery, 1857-1905  
 Supreme Court Reports, Publishing  
 Weights and Measures, Building for

## SERIES III. CENSUS

## BOUND RECORDS

## Bound Schedules and Abstracts

1850, 1856, 1860, 1863, 1865, 1867, 1869, 1870, 1873, 1875,  
1885, 1887, 1891, 1895, 1905, 1915 and 1925

## DOCUMENTS

## Unbound Schedules and Abstracts

Abstracts for 1863, 1865, 1867, 1869

Agricultural schedules for 1862

Cities and Towns, Population of

Algona, 1888

Ames, 1893

Bloomfield, 1893

Carroll, 1892

Cherokee, 1891

Clinton, 1887

Eagle Grove, 1892

Emmetsburg, 1891

Estherville, 1892

Hampton, 1893

Jefferson, 1892

Nevada, 1893

North Des Moines, 1889

Oelwein, 1896

Ottumwa, 1891

Spencer, 1891

Tama, 1892

Villisca, 1891

Population schedules for 1844, 1846, 1849, 1851, 1852,  
1853, 1854, 1859, 1905 and 1915

Sac and Fox Indians for 1840

## SERIES IV. CERTIFICATES

Appointments and Qualifications

Publication of Laws

Miscellaneous

## DOCUMENTS

## Appointments and Qualifications

Notaries, for the years 1855-1873 (Alphabetical)

Oil Inspectors

## Publication of Laws

County officers

Newspapers

Secretary of State, Selection of Newspapers

## Miscellaneous

American Bonding and Trust Co. Change of name

Briggs, Gov. Ansel, Parks' picture of

Cities, Classification of  
 Commissioners of Deeds, in regard to  
 Concurrent Resolution, S. W. Neal, Sec. of State  
 Congressmen of Iowa, as to number of  
 Conway, W. B., as a member of the Pennsylvania Bar  
 Cornwall, Geo., Escheat of estate  
 County Auditors, Publication of Laws  
 County Clerks  
     As to qualifications of Justices of the Peace  
     As to qualifications of Oil Inspectors  
     In regard to actions of Boards of Supervisors concerning Swamp Lands  
     Records of Notaries Public  
 County Judges, Regarding a Senatorial Vacancy  
 County Officers, Regarding appointments to fill vacancies  
 County Treasurers  
 Cummins, A. B., regarding M. R. Higby, Notary Public  
 Eads' Case, Gov. Grimes in regard to  
 Educational Board, Classification of Members  
 Farmington Guards, Election of officers  
 Iowa State College, Regarding money in the hands of the Treasurer  
 Laws, In regard to  
 Notaries Public, Records and removals  
 Public Libraries, Entitled to documents  
 Secretary of State, Regarding delivery of the Supreme Court Reports  
 Spirit Lake Expedition, Supplies furnished  
 Spirit Lake Massacre, Identity of Indians in  
 Superior Court, Established at Creston  
 Supreme Court, Drawing to determine length of each judge's term  
 Supreme Court reports, Approval of Judges  
 Twenty-first G. A., Distribution of Journals

## SERIES V. CORPORATIONS

## DOCUMENTS

For Pecuniary Profit  
     Banks  
         Certificates  
         Capital Stock  
     Incorporation  
         Articles of  
         Miscellaneous  
     Publication Notices  
     Reports  
         Officers of  
     Miscellaneous



- Bridges, Ferries and Construction Co's  
(same as banks)
- Building and Loan, Investment ,and Trust Co's  
(same as banks)
- Cities and Towns  
(same as banks)
- Electric, Gas, and Power Co's  
(same as banks)
- Insurance  
(same as banks)
- Manufacturing and Mercantile Co's  
(same as banks)
- Railroads  
(same as banks)
- Street Railways  
(same as banks)
- Telegraph and Telephone Co's  
(same as banks)
- Water Co's, Power and Supply  
(same as banks)
- Miscellaneous
- Not for Pecuniary Profit
  - Cemeteries
    - Articles of
  - Churches and Religious Societies
    - Articles of
  - Church Societies
    - Articles of
  - Colleges and Seminaries
    - Articles of
  - Libraries
    - Articles of
  - Lodges and Orders
    - Articles of
  - Miscellaneous

## SERIES VI. CORRESPONDENCE

## BOUND RECORDS

Letter Copy Books

## DOCUMENTS

- Affairs outside the State
- Applications and Recommendations
- Assessments
- Capitol
- Census
- Certificates
- Cities and Towns

Claims and Warrants  
 Commissions and Commissioners  
 Corporations  
 Counties and County Officers  
 Criminals  
 Documents  
 Elections  
 Expositions  
 Lands  
 Laws  
 Legislative  
 Military  
 Missouri Boundary  
 Motor Vehicles  
 Printing and Publishing  
 Prohibition  
 Public Roads  
 Resignations  
 State Institutions  
 State Officers, Boards, Dept's, etc.  
 Supplies  
 Trade Marks  
 Miscellaneous

## DOCUMENTS

Affairs outside the State  
     Foreign  
         Correspondence with Ambassadors  
         Vice Consuls, Ministers, etc.  
     National  
         Correspondence with the Dept. of Agriculture,  
         Commerce and Labor, Immigration, Interior,  
         Justice, Library of Congress, Post Office, Treas-  
         ury, Senate, House of Reps., and War  
     Other States  
         Correspondence with Executives, Secretaries, Li-  
         braries, etc., etc.  
 Applications and recommendations  
 Assessments  
     Railroads  
     Real Estate  
     Miscellaneous  
 Capitol  
 Census  
 Certificates  
     Cities and Towns  
     Commissioners of Deeds

- Corporations
- County Officers, Judges, etc.
- Lands
- Laws
- Notaries
- Miscellaneous
- Cities and Towns
- Claims and Warrants
- Commissions and Commissioners
  - Capitol
  - Code
  - Deeds
  - Expositions
  - Iowa Commission (Shiloh)
  - Iowa Soldiers' and Sailors' Monument
  - Military
  - Notarial
  - Revenue Laws
  - River front improvement of Waterloo
  - School Fund
  - Swamp Land
  - Uniform Laws
- Corporations
- Counties and County Officers
- Criminal
- Documents
- Elections
- Expositions
  - Centennial, 1876
  - Semiconsentennial, Burlington
- Lands
  - Des Moines River
  - Iowa State College
  - Railroads
  - Saline
  - School
  - Swamp
  - University
  - Miscellaneous
- Laws
  - Legislative
  - Military
  - Missouri Boundary
  - Motor Vehicle
  - Printing and Publishing
  - Prohibition

- Public Roads
- Resignations
- State Institutions
  - College for the Blind
  - Industrial Schools
    - Eldora
    - Mitchellville
  - Institution for Feeble-minded Children
  - Iowa Soldiers' Home
  - Iowa Soldiers' Orphans' Home
  - Iowa State College of Agriculture and Mechanic Arts
  - Iowa State Teachers College
- Penitentiaries
  - Anamosa
  - Fort Madison
- School for the Deaf
- State Hospitals for the Insane
  - Cherokee
  - Clarinda
  - Independence
  - Mount Pleasant
  - Miscellaneous
- State University
- State Officers, Boards, Departments, etc.
  - Adjutant General
  - Agriculture, Department of
  - Attorney General
  - Auditor of State
  - Control, Board of
  - Custodian of Public Buildings
  - Dental Examiners, Board of
  - Director of Weather and Crop Service
  - District Attorney
  - District, Circuit and Probate Judges
  - Educational Board of Examiners
  - Education, Board of
  - Executive Council
  - Fish and Game Warden
  - Food and Dairy Commission
  - Geological Survey
  - Governor
  - Health, Board of
  - Historical Department
  - Horticultural Society
  - Inspector of Boats
  - Inspector of Hotels

Iowa Academy of Sciences  
 Iowa State Highway Commission  
 Iowa State Library  
 Labor Statistics, Bureau of  
 Law Examiners, Board of  
 Library Commission  
 Medical Examiners, Board of  
 Optometry Examiners, Board of  
 Parole, Board of  
 Pharmacy, Commission of  
 Railroad Commissioners  
 Secretary of State  
 State Binder  
 State Historical Society  
 State Land Office  
 State Mine Inspector  
 State Oil Inspectors  
 State Printer  
 State Sanatorium for Tuberculosis  
 State Veterinary Surgeons  
 Superintendent of Public Instruction  
 Superintendent of Weights and Measures  
 Superior Court  
 Supreme Court  
 Supreme Court, Clerk of  
 Supreme Court, Reporter of  
 Treasurer of State  
 Voting Machine Commission, Board of

Supplies

Trade Marks

Miscellaneous

Personal Letters

General

#### SERIES VII. CRIMINAL MATTERS

#### DOCUMENTS

Warrants

Discharge

Industrial Schools

Jails

Penitentiaries

Executive

Parole

Remission

Rendition

Revocation of Parole

Transfer from Penitentiary to Asylum

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