ILA/ACRL Minutes and Reports

9-15-2000

ILA/ACRL Executive Board Minutes, September 15, 2000

Association of College and Research Libraries. Iowa Chapter
Association of College and Research Libraries, Iowa Chapter
Executive Board Meeting
September 15, 2000
Iowa State University, Ames, Parks Library

Present: Ed Goedeken (ISU), presiding, Barbara Allen (UNI), Jane Campagna (Scott Community College), Ann Ford (UI), Susan Knippel (ISU)

Absent: Daria Bossman (Morningside College), Rachel Crowley (Morningside College), John Goodin (Luther College), Chris Neuhaus (UNI), Kathy Parsons (ISU), Linda Scarth (Mount Mercy College)

1. Call to Order
The meeting was called to order by ILA/ACRL President Ed Goedeken at 11:00 a.m.

2. Introductions
Executive members present at this meeting were introduced.

3. Announcement
Susan Knippel reported that she is no longer doing the ILA Web site. The ILA office has taken over that responsibility.

4. Agenda
The meeting’s agenda was accepted as distributed.

5. Approval of Minutes
The minutes of the Executive Board Meeting on May 11, 2000 were approved without changes.

6. Treasurer’s Report
Ann Ford inquired about the current status of the ILA/ACRL budget. Barbara Allen will e-mail the current balance to Ed Goedeken who will then e-mail it to all Executive Board members.

7. Committee Reports
**Awards**

Chris Neuhaus had prepared a report on the activities of the Awards Committee. This report was distributed to Executive Board members. Susan Knippel suggested that Dan Coffey, a new Bibliographer at ISU, might be interested in applying for next year’s ILA/ACRL spring conference award.

**Directory**

Susan Knippel reported that 300 copies of the ILA/ACRL Academic and Research Libraries Directory had been printed at ISU for the price of $818. There were additional mailing costs. Susan thought that it is usually cheaper to use one’s own college printing services, and she recommended the next committee chair do the same. Executive members discussed who should be asked to serve as next chair of the Directory Committee. Ed will approach Joyce Lindstrom (ISU) first. Other possible candidates are Mary Beveridge (Drake University) and Lisa Martincik (U of Iowa). Susan offered to help the new chair during the transitional phase. It was noted that the Directory is in Microsoft Word, and that it is a lot of work each year to prepare the index to the Directory. It was also noted that it would be a lot of work for Chris Neuhaus (UNI) to get the Web version of the Directory ready. Ed thanked Susan for her good work chairing the Directory Committee.

**Membership**

There was no report from the Membership Committee. Ed noted that Lissa Lord has gone off that committee.

**Fall Meeting**

Ed distributed Rachel Crowley’s report on plans for the ILA/ACRL program at the ILA Fall Conference (Oct. 19) to Executive Board members. The main speaker will be Gail McMillan (Virginia Tech) who will speak on "What it takes to be a digital library: theories and concepts." This presentation will be followed by a panel discussion. Gail is staying in the Ames area from Wednesday through Sunday. She had requested a rental car, however, ILA will not cover the cost of a rental car. Executive Board members decided to offer Gail partial payment of a rental car (from ILA/ACRL funds).

**Newsletter**

Ann Ford reported on the Newsletter Committee. The committee has lost three members: Leslie Czechowski, Judy Mitchell, and Jill Osweiler. Jane Campagna has found three new people for the committee for next year. Ann reported that the next Newsletter will come out in November. The deadline for submissions is October 27. Ann will try to find people to report on ILA programs for the Newsletter. Ann said it is not necessary for committee members to meet as a committee; their work can be accomplished via e-mail. Ann is willing to chair the Newsletter Committee again next year. Ann would like to have a counter put on the Newsletter Web page, so that we can determine how many readers the Newsletter has. Ed will ask Chris Neuhaus to do so.

**Nominating**

Jane Campagna reported on ILA/ACRL officer and committee assignments for next year. She had been successful in filling many of the open slots. There is only one candidate each for Vice President/President Elect and Secretary/Treasurer. The Membership Committee still needs two more
people, preferably from smaller colleges. Jane will try to find some. Ellen Neuhaus was suggested as someone who might be willing to chair that committee. The Fall 2001 program committee will need a new chair, since Rachel Crowley will not be able to chair this committee due to her most likely becoming the new Vice President/President Elect. Rachel will be asked to find someone on her staff who would be willing to become program chair. The Newsletter Committee needs two or three more people. Barbara Allen volunteered, if another person from UNI should be needed. Ann will ask Charlene Lehman and Susan Lerdal to serve for another year. Ann herself will chair the committee for another year. Two more people are needed for the Nominating Committee. Ed will ask Mary McInroy whether she might be willing to serve. Chris Neuhaus will chair the Electronic Communications Committee. Susan Knippel volunteered to be on that committee as well.

Other

Committee members looked at the reports from Chris Neuhaus about the activities of the Electronic Communications Committee and from Linda Scarth about the ACRL Chapters’ Council Meeting.

Ed announced that Gina Millsap is asking for legislative concerns or issues. Anyone who has any concerns, please send them to Gina.

8. Chapters’ Council Representative

Executive Board Members suggested and approved that ILA/ACRL will pay for one night’s lodging for the ILA/ACRL Chapters’ Council representative to attend both the ALA summer and the ALA winter conference. This will be added to the description of the responsibilities of the Chapters’ Council representative in the ILA/ACRL Organizational Manual.

9. Fall 2001 ILA/ACRL Program

Ed announced that Maureen Sullivan might be the ILA/ACRL speaker at the 2001 ILA Fall Conference (which will probably take place in Davenport). Ed will ask Mary Anne Knefel whether she might be willing to serve on the program committee.

10. Committee Reports for ILA/ACRL Business Meeting

All ILA/ACRL committee chairs need to send a committee report to Ed by October 15, 2000. These committee reports will be distributed during the ILA/ACRL Business Meeting on October 19, 2000, during the ILA Fall Conference.

11. Other Business

Jane Campagna will need short biographies of the four candidates running for ILA/ACRL office. She will ask Chris Neuhaus to post these biographies on the ILA/ACRL Web site.
The ballots will be mailed out after the ILA Conference, about October 20. Jane will obtain mailing labels from the ILA Office. The turnaround time for return of the ballots will be one week to 10 days. Return envelopes will not be supplied. Jane will need another person to help count the votes. Jane should send Ed the bill for mailing the ballots. Jane will get reimbursed from the ILA/ACRL fund.

Ann Ford asked whether the ILA/ACRL Web site has a link to the ACRL "Chapters Topics." Barb Allen will check on that.

**12. Next Meeting**

The next ILA/ACRL Executive Board meeting will be the annual transitional one. A tentative date was set for December 1, 2000, 11 a.m. - 2 p.m. It will be held again in Parks Library at ISU in Ames.

**13. Adjourn**

The meeting adjourned at 12:45 p.m.

Respectfully submitted,

| Barbara Allen

ILA/ACRL Secretary/Treasurer (2000)