ILA/ACRL Minutes and Reports

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ILA/ACRL Executive Board Minutes, November 16, 2001

Association of College and Research Libraries. Iowa Chapter

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Minutes of the
ILA/ACRL Executive Board, Planning Meeting
University of Northern Iowa
November 16, 2001

Present: Jane Campagna, Rachel Crowley, Jennifer Davis, Stephen Dew, Jean Donham, Ann Ford, Kathy Magarrell, Susan Moore, Chris Neuhaus, Ellen Neuhaus, Steve Ostrem, and John Politz.

Absent: Ed Goedeken, John Goodin, Rod Henshaw, Carolyne Lathrop, Joyce Lindstrom, Kathy Parsons, and Linda Scarth.

Minutes of the Last Meeting
Jane Campagna called the meeting to order at 10:15am. The minutes of the meeting of September 14th were not available. The minutes will be distributed and reviewed by email.

Awards Committee
Jane Campagna reported for Ed Goedeken. Four individuals applied for the $100 Conference Scholarships, and since ILA/ACRL had enough money to cover them all, each applicant was awarded a scholarship. Each individual will be asked to submit a statement about their conference experience for the spring issue of the Newsletter.

Directory Committee
Susan Moore described how the Committee is dividing responsibilities. Each member is communicating with the various institutions in the state in order to update and verify information in the Directory. After a discussion of expenses and other matters, Chris Neuhaus moved and Ann Ford seconded the following motion: That in the future, ILA/ACRL issue a print version of the Directory every two years (beginning in 2002) and that, between the times of publication, all revisions and updates be made on the Web version of the Directory. The motion passed. Chris Neuhaus agreed to add an email link to the Web version of the Directory, so that individuals can notify the Committee about changes and updates.

Membership Committee
Ellen Neuhaus reported that the current ILA/ACRL membership consists of 193 individuals, 23 being new members. The Committee is busy trying to identify new academic librarians and potential new members around the state. Letters are being sent to new members, informing them about the Web page, the listserv, and their ability to volunteer for various committees, etc. The Committee is considering a promotional campaign to get Iowa academic librarians to join the national organization of ACRL.

Fall Program Planning Committee
Stephen Dew, the outgoing Chair, reported on the apparent success of the fall 2001 conference program and pre-conference. The evaluations and remarks by several attendees indicated that the programs were valuable and interesting, and Campagna described how information that she gained from the pre-conference has already proved beneficial on her campus. Although ILA/ACRL spent approximately $330
more than it took in from the pre-conference, the Board agreed that it was money well spent, and the Board recommended that another pre-conference be planned for next year. Kathy Magarrell, the incoming Chair, welcomed ideas for the program and pre-conference for the fall 2002 ILA Conference. Ideas included (1) a program related to surveying library users that would present best practices, how-to ideas, response rates needed, qualitative information, etc., and (2) a program concerning student assessment related to instruction and information literacy.

**Spring Conference Planning Committee**
Jane Campagna announced that Rod Henshaw had resigned as Chair of the Spring 2002 Program Planning Committee. Several names were recommended, and Rachel Crowley will follow up to fill out the Committee and get it organized. (Crowley later reported that Sandra Keist had accepted the office of Chair.) The main speaker at the 2002 Spring Conference will be Helen Spalding, and the meeting will be held on April 19, 2002, at the Des Moines Area Community College in Newton.

**Newsletter Committee**
Ann Ford, outgoing Chair, reported that the fall issue of the Newsletter had recently been distributed and that the Web version looks very good. Steve Ostrem, the incoming Chair, announced that the deadline for the spring issue is February 25. The Board recommended that Laurie Hews, the ILA President, and the rest of the ILA Executive Board be notified about the issuance of the Newsletter, and that the communication include a link or URL for the Web version. A hardcopy of each issue of the Newsletter is kept in the ILA/ACRL archives (maintained by Mary McInroy at the University of Iowa).

**Nominating Committee**
Rachel Crowley announced the results of the recent election. John Politz was elected Vice-President/President-Elect; Stephen Dew was elected Secretary/Treasurer, and Jean Donham was elected Member-at-Large. According to the By-Laws, no replacement will be made for the Member-at-Large position being vacated by Politz, as he takes over the office of Vice-President.

**Electronic Communications Committee**
Chris Neuhaus reported that the Committee continues to update the Web site as new information is received.

**Ad Hoc Committee on Information Literacy**
At its last meeting, the Board voted to create the Ad Hoc Committee on Information Literacy issues, giving the Committee the charge of facilitating dialogue on Information Literacy, as well as creating a list of best practices in Iowa. Jean Donham agreed to be Chair. Recommendations for Committee members were as follows: Barbara Kutler, Daria Bossman, Kathy Magarrell, Chris Neuhaus, Jane Campagna, Kyle Winward, and someone from Iowa State University.

**Ad Hoc Committee on Electronic Databases**
John Politz is Chair of the Committee. He reported that he was still working on the membership of the Committee, but he hoped to get the group organized in the near future.

**Name Change**
Campagna reported that, at the Fall ILA Conference, membership voted to standardize the names of all sections, roundtables, and other such groups within ILA. Henceforth, all such groups will be known as "Subdivisions." Ann Ford agreed to Chair an ad hoc committee to review the language in the ILA/ACRL By-Laws for revisions that will be necessary to reflect the name change. Other Committee members include Chris Neuhaus, Susan Moore, and Rachel Crowley.

Next meeting
The next meeting was tentatively set for 10am, March 1, 2002, at Iowa State University in Ames.

Adjournment
Politz moved for adjournment. Moore and Davis seconded simultaneously, and the Board voted to adjourn.

Respectfully Submitted,
Stephen Dew, Secretary/Treasurer