2-22-2002

ILA/ACRL Executive Board Minutes, February 22, 2002

Association of College and Research Libraries. Iowa Chapter
Minutes of the
ILA/ACRL Executive Board, Planning Meeting
Iowa State University
February 22, 2002


Absent: Ann Ford, Kathy Magarrell, and John Pollitz.

Minutes of the Last Meeting
Rachel Crowley called the meeting to order at 10:20am. The minutes of the meeting of November 16 were distributed. Jean Donham recommended that they be accepted, and the motion carried.

Treasurer’s Report
Stephen Dew reported that as of February 19, 2002, ILA/ACRL had $3,502.17 in its account. There was a question as to whether this total included payment of $695 for the Directory. Although it appeared that the payment had been made in January, Dew will check with the ILA Office. (He checked, and it had been paid).

Legislative Network Chapter
John Goodin reported that he continues to send information to the ILA/ACRL Listserv as it is reported from ALAWON, ACRL, and other relevant sources. After September 11, with legislative priorities focused on other topics, library-related legislative news slowed down, but it is beginning to pick back up.

ACRL Chapters Council
Linda Scarth provided a typed report concerning the meeting of the ACRL Chapters Council at ALA Midwinter. Scarth reported that the Council discussed next year’s ACRL National Conference in Charlotte and met with ACRL presidential candidates. In addition, The ACRL Washington Office is especially interested in developing information for academic librarians who have to confront the implications of the U.S. Patriot Act, UCITA, the Teach Act, and other such matters. Scarth will prepare an article about this subject for the Newsletter.

Membership Committee
Ellen Neuhaus reported that she had received a spreadsheet from Laurie Hews that lists current ILA/ACRL members. The list provides names, addresses, and institutional affiliations. The list indicates new members to ILA/ACRL, and the Committee is sending Letters to the new members, informing them about the Web page, the listserv, and their ability to volunteer for various committees, etc. The Committee is also considering a promotional campaign this year to get Iowa academic librarians to join national ACRL.

Directory Committee
Susan Moore reported that 300 copies of the Directory were published in January 2002 at a cost of $695. Moore brought the directories to the meeting, and after the meeting adjourned, the Executive Board added labels to directories for the 193 individuals who were ILA/ACRL members as of December 31, 2001. The Executive Board agreed to take back to their respective institutions the directories for members who worked there or at nearby institutions. Directories that cannot be delivered by Executive Board members will be brought to the Spring Conference for individuals to pick up. After the Conference, any remaining directories will be mailed. The 107 extra copies of the Directory will be distributed to ILA leadership and new ILA/ACRL members as they join. The membership list on the ILA/ACRL Web site will be updated twice each year, after the spring and fall conferences.

Spring Conference Planning Committee
Sandra Keist provided the Board with a typed report indicating a tentative schedule for the Spring Conference as well as a breakdown of the estimated costs. The meeting will be held on April 19, 2002 at the Des Moines Area Community College in Newton, and Helen Spalding from the ACRL Office will be the main speaker. There are sixteen slots for paper presentations, and proposals for papers continue to be received, with the deadline set for February 28. Publicity about the event will be included in the ILA/ACRL Newsletter and on the Web site, and information is also being sent to relevant groups such as IREN, IPAL, Iowa Community College Librarians, the UI School of Library & Information Science, etc.

Fall Program Planning Committee
Steve Ostrem reported for Kathy Magarrell. Tentatively, the main program at Fall Conference will concern student assessment relating to instruction and information literacy. The program probably will be divided into two sessions - one a keynote speaker and the other a panel discussion responding to the issued involved. In addition, the Committee is considering a pre-conference program concerning the subject of surveying library users.

Electronic Communications Committee
Chris Neuhaus reported that the Committee continues to update the Web site as new information is received, and he provided a typed report with statistics about the use of the site, as well as a list of recent revisions and additions. The Newsletter and publicity about the Spring Conference will soon be added to the site.

Newsletter Committee
Steve Ostrem announced that the deadline for the spring issue of the Newsletter is February 25, and he welcomed articles from members. The upcoming Newsletter will include some committee reports, publicity about the Spring Conference, a report about the new Directory, and information on developments at various institutions around the state. Ostrem reported that he should have the Newsletter completed by March 1st, at which time he will send it to Chris Neuhaus for the ILA/ACRL Web site.

Ad Hoc Committee on Electronic Databases
Rachel Crowley reported for John Pollitz. The Committee has compiled a list of databases that are provided by academic institutions in the state, and the list is divided into three Excel spreadsheets - one for the Regents Institutions, one for the Independent Institutions, and one for the Community Colleges. The list should prove useful in analyzing resource availability and potential consortial
arrangements that might be cost effective. The Board recognized this as a good start and recommended that the spreadsheets be added to the ILA/ACRL Web site.

**Ad Hoc Committee on Information Literacy**
Jean Donham reported that the Committee was developing a Web site that contains links to resources and best practices for Information Literacy, both nationally and in Iowa. The Committee is also planning on sponsoring two sessions at the Spring Conference that relate to Information Literacy - one session concerning collaboration and the other being a general dialogue session.

**Ad Hoc Committee on the Bylaws**
Chris Neuhaus reported for Ann Ford and distributed the new version of the Bylaws. The Board agreed that the membership would be notified about the proposed changes by email and the ILA/ACRL Listserv, with the message providing a link to the text of the proposed Bylaws. Membership will vote on the Bylaws at the Spring Conference Business Meeting.

**Next meeting**
The next meeting was tentatively set for 7:45am, April 19, 2002 at DMACC in Newton.

**Adjournment**
The Board adjourned at 12:05pm.

Respectfully Submitted,
Stephen Dew, Secretary/Treasurer