ILA/ACRL Executive Board Minutes, February 21, 2003

Association of College and Research Libraries. Iowa Chapter
Minutes of the ILA/ACRL Executive Board  
Iowa State University  
February 21, 2003

Present: Jane Campagna, Jean Donham, Claudia Frazer, Kathy Magarrell, Susan Moore, Chris Neuhaus, Ellen Neuhaus, Steve Ostrem, Kathy Parson, and John Pollitz

Absent: Rachel Crowley

Minutes of the Last Meeting
John Pollitz called the meeting to order at 10:05. The minutes of the last meeting would have been distributed had only the Secretary remembered to bring them along. It was determined that both meeting minutes from the December 13th meeting, as well as from this meeting would be distributed for approval at our next meeting.

Treasurer’s Report
There was no Treasurer’s Report because, once again, the Secretary failed to get the figures from Laurie Hews at the office of the Iowa Library Association. The Secretary promised to amend her ways by the time of the next meeting or risk public humiliation.

Committee Reports:

Awards
On behalf of Rachel Crowley, John Pollitz announced that the ILA/ACRL Spring Conference scholastic application was available on the website. The scholarship will cover the $40 registration fee and up to $60 in travel, hotel and meal expenses.

Directory
Susan Moore reported that the current directory is available on the website. It was noted that a print version of the directory is not to be published again until 2004. Chris Neuhaus mentioned that Sandy Ballasch (University of Iowa) has burned the directory to a CD.

Electronic Communications
Chris Neuhaus noted that there are updated sections on the web concerning the Spring Conference, the Information Literacy Committee and the listservs. Steve Ostrem gave an update on the new Listserv Proper software.

Fall Program
Kathy Magarrell reported her appreciation for all the responses of support she received for booking Joe Janes as speaker for the ILA/ACRL Fall Program. Kathy is working with ILA Planning Committee for the time slot that will best fit the speaker’s needs. He will be offered a $750 honorarium. Kathy Parsons noted that ILA is hoping that divisions will pay for speaker fees if they are planning on sponsoring an
event. She added that we may need to contribute some money for other sponsored events. Kathy Parsons and John Pollitz will check on whether ILA pays for travel and lodging fees for these programs when the two of them attend the Executive Council scheduled for February 28th.

Membership
Kathy Parsons reported that there were 195 people on the membership list, noting that each new member means more ALA/ACRL money. She has an Excel list that includes long-term members and feels the Board needs to recognize these individuals in some manner.

Newsletter
Steve Ostrem announced that the deadline for entries was next Friday, February 28th.

Nominating
Ellen Neuhaus received one volunteer form back from an individual and asked the Board if any group needed some help. Jane Campagna said that the Spring Conference Committee needed help and will email the interested individual. Ellen suggested we promote volunteering at the Spring Conference and suggested putting a “Get Involved” radio button on the web page that would take interested individuals directly to a form.

Spring Conference
Jane Campagna reported that planning for the Spring Conference had been completed, and that the Committee was expecting around 100 people for the conference. Registration information about the conference is on the website with the program schedule to be added soon. The theme of the conference is: “Know Your Rights: The First Amendment and Academic Libraries”. Ralph G. Elliot is scheduled to be the keynote speaker.

Ad Hoc Committee on Information Literacy
Jean Donham reported on the activity happening on ILA/ACRL Literacy Forum website. She added that we need to consider the future of this ad hoc committee, as it nears the end of it’s two year commitment. Chris Neuhaus suggested that we “wait and see” what happens between now the the Spring Conference. John Pollitz added that it may be more prudent to hold off and see if there is still interest, as we may need to change the charge of this ad hoc committee and make it a standing committee.

Other Business:

Strategic Planning
A Strategic Planning Retreat for Advancement was tentatively planned at Cornell College on Wednesday, July 9th at 10 a.m.

Archives
John Pollitz reported for Rachel Crowley. Rachel and Stephen Dew are working on additions to the archive. Rachel wants the Board to consider providing parameters for what content is to be saved for the archives. Jane Campagna suggested that the group determine these guidelines at the July retreat.
**Miscellaneous**
John Pollitz made a motion to have the ILA and the ILA/ACRL booths together at the Fall Conference. This motion was approved. Kathy Parsons and Chris Neuhaus will work with the Membership Committee on this.

**Next Meeting**
The next meeting was scheduled for 8:00 a.m. on Friday, May 2nd in the library at the University of Dubuque.

**Adjournment**
With Jane Campagna’s motion, the Board adjourned at 12:08 p.m.

Respectfully Submitted,
Claudia Thornton Frazer, Secretary/Treasurer