7-16-2004

ILA/ACRL Executive Board Minutes, July 16, 2004

Association of College and Research Libraries. Iowa Chapter
ILA/ACRL Executive Board meeting minutes July 16, 2004.

Present: Ellen Neuhaus, Claudia Frazer, Kathy Parsons, Arron Wings, Steve Ostrem, Michelle Holschuh-Simmons, Rebecca Stuhr, Stephen Dew, John Pollitz, Susan Moore, Jane Campagna.

The meeting was called to order at 10:10 a.m.

Minutes: Susan Moore moved and Jane Campagna seconded the motion to approve the minutes as amended. The amended minutes were approved unanimously by a voice vote.

The approval of the minutes was followed by a discussion of minute distribution. Drafts and final versions of minutes are to be forwarded to the ILA Executive Office.

The manner of receiving payments at conference registrations was also brought up. There is still some ambiguity as to whether or not it is acceptable to have a policy of no cash and no ILA executive board member monitoring transactions or do we need to have a monitor even if we do not accept cash. John Pollitz will try to get this cleared up.

Treasurer’s report: As of May 31 we have a balance of $5,242.43. Spring meeting receipts = $6,075 and expenses to date (from January of 2004) = $5,164.00.

The money from the National ACRL has been spent now. Ellen will work with Rebecca to put together a spreadsheet that will include both our ILA accounts and our National ACRL account. We will receive a new allotment in August based on our last reported membership numbers.

Committee Reports:

Fall Program Committee: Kathy Magarrell was absent. This is taken from Kathy’s email to Ellen. Stuart Hunter’s presentation will be entitled: All Hands on Deck: Community and the First-Year Experience. Description: “What are the elements that create community on a college campus for first-year students? How can librarians contribute to student success? This session will consider today’s first-year students in the context of these important questions.”

Also from Kathy’s email: Our follow-up panel session is entitled “It takes a Village: Iowa Librarians Build Community.” The panelists are Jane Campagna (Scott CC), Mary Heinzman (St. Ambrose), and Andi Beckendorf (Luther).

Stuart Hunter’s presentation will be on Thursday morning. The panel will be in the afternoon and the ILA/ACRL business meeting will be at 4:30 in the afternoon. All meetings are on the same day.

The membership booth is reserved. Stephen Dew is in charge and will be seeking volunteers. The money for the booth was approved in a previous meeting.

Awards Committee: John Pollitz reported. Pollitz asked whether we should offer two scholarships. At the spring meeting we offered registration plus up to $60.00 for hotel, food, and travel. Jane Campagna moved that the stipend be raised from $60.00 to $100.00. Steve Ostrem seconded the motion and the motion was approved unanimously. [Since then John Pollitz discovered that we had offered $150.00 at the last fall meeting. The board is working on approving that suggestion that we offer two scholarships of $150.00 (plus registration) via email confirmation July 20, 2004.]

Pollitz reminded the board that the creation of awards needed to go through the ILA Executive board.
Directory Committee: Susan Moore reported. Directories were distributed at the spring meeting. She still has 70-80 to distribute. The group recommended that Susan go ahead and mail out the remaining directories. Old ones will be recycled making sure that one is left for the archives. Susan also reported that we have added a new library to the directory: The National Czech and Slovak Museum.

Electronic Communications Committee: Chris was not present so there was no update. The directory is on the Web; the newsletter is being put up on a regular basis. The listserv is working.

Membership Committee: Stephen Dew reported. As of March, we had 103 members. This included eight or nine new members. The national ACRL requested our membership list in April. At that time, we had 160 members. Stephen Dew has emailed Laurie Hews for the latest membership list. He will put something out on the listserv about getting volunteers to help out at the membership booth at the ILA Annual meeting.

There is no report on the membership survey. When there is a survey ready to go, Steven Ostrem will put it into Survey Monkey.

Newsletter Committee: July 26 (Monday) will be the deadline for the next newsletter. Following the July newsletter, the next one will be in November. Information about the fall scholarships can go into the July newsletter.

Amy Fuls should have a Chapters Council report to contribute. Anyone else can report on any meetings they attended at ALA as well.

Nominating Committee: Kathy had no information to report about nominations but filled in on progress for next year’s spring meeting. The committee will include Ed Goedeken, Janet Pine and Leanne Alexander all of Iowa State University. The Meeting will be in Ames May 19/20, 2005.

Kathy recommends planning at least one year out on the spring meeting locations. She has encountered difficulties with reserving hotels and conference space. There has been continued discussion with Dale Vande Haar about cosponsoring a conference with school librarians. By the end of the discussion it was determined that it might be best to wait so that there is more time to plan. In the meantime we might consider having Vande Haar speak at the spring conference. Kathy has reserved Rieman Gardens for the conference’s Thursday night dinner. The conference hotel is the Gateway.

There was a recommendation that the University of Iowa sponsor the 2006 meeting with the intention that this be the joint conference with school librarians. Steven Ostrem and Stephen Dew will investigate this possibility with their library director.

Ellen thanked Claudia and her committee for their excellent work on the spring conference.

Ad Hoc committees:

Advocacy: Members are as noted in the April 16 minutes. Michelle is hoping to break the group up into subcommittees focusing on the following four areas: 1) Public relations and marketing; 2) Intellectual freedom issues and equity of access; 3) Professional development/faculty status/mentoring/recruitment; 4) Serials issues—open access journals and scholarly communication

Education: Jane Campagna has nothing to report yet. She will identify a committee within in the next few months (for ILA fall meeting).
Research: Kathy Magarrell wrote to Ellen that she was in the beginning stages of planning. She notes that whether or not ILA/ACRL charges membership dues that can then help to fund research grants will be an important piece of information for her committee. It was also suggested that we could increase the spring meeting registration fee. The question of dues would have to go to a vote. It was suggested that the committee go ahead and make their plans. The executive board can then consider whether or not dues or increased registration or no change would be necessary to carry out the research committee’s plans.

Chapter representatives: No update from John. Amy Fuls sent a message out on the listserv asking all Iowans to consider volunteering for national ACRL committees. April 7-12 is the dates of the ACRL national conference. Amy reports that they’ve received a record number of paper submissions. The conference is entitled: Currents and Convergence: Navigating Rivers of Change. Keynote speakers will include William Mitchell and Sylvia Hurtado. Look to the Web for more details (URL in Amy’s message is illegible).

Discussion followed about the National ACRL’s plans to raise membership dues. They will probably propose raising dues from $35.00 to $55.00 leaving students, unemployed, and retired membership dues at $35.00.

Update of the Organizational Manual: Ellen Neuhaus reported. Ellen is reviewing the Organizational Manual. She has a working draft (passed out to executive board members). She would like to add a statement about draft minutes going to the ILA Executive Board and add in the year of the foundation of the listserv and its address. She would also like to add a section explaining the membership reimbursement process with the national ACRL.

Next meeting: September 24 at the ILA offices in West Des Moines.

Jane Campagna moved that the meeting be adjourned. Meeting was adjourned at 12:30 p.m.

Respectfully submitted,
Rebecca Stuhr