2-25-2005

ILA/ACRL Executive Board Minutes, February 25, 2005

Association of College and Research Libraries. Iowa Chapter
ILA/ACRL Executive Board Meeting February 25, 2005
Kirkwood Community College

Present: Kathy Parsons, Michelle Holschuh Simmons, Ed Goedeken, Steve Ostrem, Arron Wings, Rebecca Stuhr, Becky Lutkenhaus, Ryan Gjerde, Ellen Neuhaus, Amy Paulus, Betsy Gardner

The meeting was called to order at 10:06 a.m.

Approval of the minutes

Minutes of December 3, 2004 were reviewed and approved as recorded. Wings moved to approve, Gardner seconded, approved unanimously.

Treasurer’s Report

Balance in account as of 12/31/04 $4,038.86

Expenses for December were $328.70. No activity thus far in 2005.

ACRL National Account: Balance in account $24.00

Committee Reports

Spring Conference

Ed Goedeken reported that we are on track for a successful spring conference on May 20 at the Gateway Center in Ames, with a dinner at Reiman Gardens on the ISU campus the night before. Our keynote speaker will be David Carr of the University of North Carolina. The call for proposals for presentations has gone out to the Web site and listserv, with a deadline for receipt of March 15. There will be a notice in the upcoming Catalyst on the conference, as well as on the IPAL and ISLA listservs, and further information on the ILA/ACRL Web. Laurie Hews will be present to assist with conference registration.

Fall Conference Program

Becky Lutkenhaus has had confirmation from Jill Koelling of BCR that they have a presenter available (Ellen Fox) to provide a pre-conference session entitled “Introduction to Digital Imaging.” Details about costs are still forthcoming. We may have some co-sponsors: the special libraries and local history groups, perhaps others as well. Becky is expecting a reply from OCLC in March as to whether they will make a speaker available for our fall program on the topic of the OCLC Environmental Scan. This would be the morning session, and we may have an afternoon session with a panel of librarians addressing implications of the Environmental Scan for academic libraries. Ideas are still being floated for a third session on Friday, perhaps about virtual reference or user-centered library services, i.e., how to assess and respond to user needs. The board felt this second topic to be of more interest, Kathy Parsons may bring it up with ISU assessment folks.

Awards

Ellen Neuhaus reported that the Awards Committee would like to offer up to two scholarships to attend the spring conference, consisting of waiver of the registration fee ($50) and up to $100 reimbursement for travel, food and lodging. Ellen will fine tune wording of the announcement to make it clear that
previous spring conference recipients are ineligible, but that library science students are eligible. Stuhr moved that we offer two scholarships for the amount specified, Lutkenhaus seconded, the motion carried unanimously. These will be announced on the Web site and listserv, with applications due by April 15 and recipients announced by May 2.

**Membership**

Kathy Parsons reported for Susan Knippel. We will again have a booth at fall ILA, for a cost of $100. We are awaiting an updated membership list from ILA, which will firm up closer to the spring meeting. Kathy reminds us that officers and committee chairs must be national ACRL and ILA members.

**Directory**

Kathy Parsons reported for Kris Stacy-Bates. The question was raised about how soon to update the online directory, and it was decided that this can wait until after the spring meeting, when Kris will have returned from maternity leave. The board tossed around the idea of including support staff in the directory, but made no decision.

**Electronic Communications**

Ryan Gjerde reported his intention to delegate more of Web site maintenance to committee members. He requested that submissions for the site be sent as HTML or at least plain text. Non-HTML items will be posted immediately and converted to HTML as time permits. Access issues with the IREN server have been resolved with an updated password. The board discussed the feasibility of moving content to the ILA server, to be more integrated with other ILA content; Kathy Parsons will inquire about this. The possibility of offering online registration for future spring conferences is attractive.

**Newsletter**

Amy Paulus reported that her committee is highly involved, and has decided to highlight specific library programs with each issue. The upcoming issue (deadline March 7) will highlight instructional services; they are soliciting 2-3 paragraph submissions about instructional services in academic libraries around the state. They will ask the membership for suggestions of topics for future issues.

**Nominating Committee**

Rebecca Stuhr reported. An updated volunteer form will appear in the materials packet at spring conference, as well as on the Web. We just need to have a slate of candidates for fall elections set by September, 30 days before the fall business meeting.

**Ad Hoc Committees**

No reports from the Ad Hoc Education and Research committees. Michelle Holschuh Simmons reported for the Ad Hoc Advocacy Committee. Ellen Neuhaus has joined the committee, Pat Coffie has gone off. There have been four subcommittees created, reflecting the focus of the committee charge: Public Relations/Marketing, Intellectual Freedom/Equity of Access, Professional Development/Faculty Status/Mentoring/Recruitment, Serials—Open Access & Scholarly Communication. Each subcommittee will be creating a concrete plan of action within the next two months, with the goal of announcing these at the spring meeting. Related to advocacy, Kathy Parsons made a plug for attending ILA Legislative Day on March 2.
National ACRL Chapters Council

Both Amy Paulus and Kathy Parsons attended Chapters Council at Midwinter in Boston. Amy noted that the national office needs to receive a non-electronic copy of our bylaws; Kathy Parsons will send this. ACRL has an online voting application available for our use. Amy will be preparing a report of our chapter’s activities later this spring. Kathy reported on the proposed increase in national dues, necessitated by the loss of advertising revenue for C&RL News. A proposal to increase dues by $20/year has been approved. It’s not known yet whether this would be done all at once or phased over two years. Registration for the 2005 ACRL conference in Minneapolis has been strong, with many paper submissions, and more poster sessions will be offered than in previous years. There will be a résumé review service, city tours and a “virtual conference” for later download. The 2007 conference will be held in Baltimore.

Other Business

Ongoing discussion of a membership survey. Do we need an ad hoc committee to take charge of this? Most likely the membership committee can coordinate it. We can make use of the University of Iowa Libraries Survey Monkey account, or purchase our own as part of the ad hoc research initiative.

Next meeting: undetermined. We will discuss meeting plans and other issues by e-mail as needed, may decide to meet April 15 in Ames if necessary.

The meeting was adjourned at 11:55 a.m.

Respectfully submitted,
Steve Ostrem
Secretary/Treasurer for ILA/ACRL