ILA/ACRL Executive Board Minutes, July 18, 2005

Association of College and Research Libraries. Iowa Chapter
ILA/ACRL Executive Board Meeting July 18, 2005
Iowa State University, Ames, IA

Present: Kathy Parsons, Ed Goedeken, Steve Ostrem, Rebecca Stuhr, Ellen Neuhaus, Amy Paulus, Susan Knippel, Michelle Holschuh Simmons, Kathy Magarrell, Jane Campagna

The meeting was called to order at 10:30 a.m.

Approval of the minutes

Minutes of May 20, 2005 were reviewed and approved as recorded. Stuhr moved to approve, Magarrell seconded, approved unanimously.

Treasurer’s Report

Balance in account as of 07/18/05 $7404.86
Spring Conference receipts (included above) $5875.00
Spring Conference expenses (estimated) $6181.67
Net balance (estimated) $1223.19
ACRL National Account: Balance in account $ 24.00

The board noted that Spring Conference expenses were about $300 more than receipts, or roughly the amount of the two scholarships we awarded for attending the conference.

Committee Reports

Spring Conference

By all accounts, the recent Spring Conference was a success. David Carr was an excellent choice as a speaker. Ed Goedeken reported that conference evaluations were positive. He was disappointed in the small meeting rooms, which he expressed to the Gateway Center.

We have a date and location set for our 2006 Spring Conference: April 21, 2006 at the University of Iowa’s Iowa Memorial Union. We have made a deposit on the venue. This is intended to be a joint conference with the school media specialists, what role they will play is still to be determined. We need someone to chair the local arrangements; several UI staffers have volunteered to assist with local arrangements.

Discussion ensued on the need for advance planning (and hence, a committee in place) so far in advance of the spring conference. This is because we need to submit our program to the ILA board four months in advance of the meeting, thus a lot of the planning must take place in the fall. To do this effectively, we would need to appoint the spring conference committee well in advance of other committees, as appointments are ordinarily made in late fall.

Fall Conference Program
Kathy Parsons reported for Becky Lutkenhaus. We still need some female participants for the skit that is part of Dave Tyckoson’s presentation. Jane Campagna volunteered to be the narrator. Mary Heinzman will replace John Pollitz as St. Ambrose’s participant on the panel discussion.

Awards

Ellen Neuhaus reported. The scholarship winners to the spring conference have been reimbursed for their expenses. We will offer two scholarships to the fall conference, one to a librarian and another to a support staffer, as stipulated by Dave Tyckoson. He is returning $250 of his honorarium to be used for this purpose.

The committee has prepared a draft document for the ILA board describing the criteria and method of selection for our scholarships.

Membership

Susan Knippel reported that we have 159 members.

Directory

Kathy Parsons reported for Kris Stacy-Bates. The committee will focus on updating the library directory information. They will be contacting library administrations, asking them to review and update their listings. They hope to have this process completed by the end of August.

Electronic Communications

No report.

Newsletter

Amy Paulus reported. The July issue of the newsletter will be out by the end of the month. Amy is compiling committee reports now. Committee members wrote summaries of the programs at spring conference, to be accompanied by photos of the conference. The November issue will have an account of ILA/ACRL programs at the fall ILA conference.

Nominating Committee

Rebecca Stuhr reported. There have been a few, but not many, volunteers for committees. The committee has been compiling a list of openings on committees to advertise in the fall, also identifying candidates for officers for the next election.

Ad Hoc Committees

Advocacy. Michele Holschuh Simmons reported that the subcommittees have been meeting, no overall report yet.

Education. No report. Jane Campagna initiated a discussion on providing continuing education units (CEUs) for attendance at programs at spring and fall conferences. This sounds like a good idea to implement. There was also the suggestion of offering scholarships to ILA/ACRL members to attend continuing education conferences.
**Research.** Kathy Magarrell reported. The committee has settled on two ideas: offering awards to first-time authors (who are ILA/ACRL members) publishing their research; offering awards to new librarians for presenting papers at research-oriented regional and national academic library conferences. Perhaps these could be administered by the Awards Committee. We would need standardized criteria for making awards. The committee will draft application procedures, which must be presented to the ILA board.

**ACRL Legislative Network**

No report. The legislative network is working again, but is not very active.

**National ACRL Chapters Council**

Amy Paulus reported on proceedings at ALA Chicago, will have a detailed report in the upcoming newsletter. She noted that state chapters can apply for membership-building grants from ACRL.

**Other Business**

Further discussion of conference scholarships (see Awards Comm. above). Ellen Neuhaus and Kathy Parsons prepared a draft document for the ILA board describing the criteria and method of selection for our scholarships. It was decided not to offer a scholarship to a library science student for fall conference, as the ILAF already does that, but to encourage support staff in academic libraries to apply.

Kathy Parsons is preparing the chapter president’s report to national ACRL, will include descriptions of the fall and spring conference programs and the ad hoc committee activities.

Next meeting: September 9, ISU Library, Ames.

Respectfully submitted,

Steve Ostrem  
Secretary/Treasurer for ILA/ACRL