ILA/ACRL Minutes and Reports

12-12-2005

ILA/ACRL Executive Board Minutes, December 12, 2005

Association of College and Research Libraries. Iowa Chapter
ILA/ACRL Executive Board Meeting December 2, 2005  
Grinnell College, Grinnell, IA

Present: Kathy Parsons, Steve Ostrem, Rebecca Stuhr, Ellen Neuhaus, Amy Paulus, Susan Knippel, Ryan Gjerde, Betsy Gardner, Stephen Dew, Michele Holshuh Simmons, Randy Roeder, Mary Heinzman, Jean Donham, Barb Robb

The meeting was called to order at 10:05 a.m.

Approval of the minutes

Minutes of September 9, 2005 were reviewed and approved. Stuhr moved to approve, Gardner seconded, approved unanimously.

Treasurer’s Report

Balance in account as of 11/28/05 $1985.56

Committee Reports

Spring Conference

Stephen Dew described the preparations thus far for our spring conference, April 21 in Iowa City. The meeting will be held in cooperation with the Iowa Association of School Librarians (IASL). The theme is “High School to Higher Ed: Helping Learners Make the Leap.” The keynote speaker will be David Conley, director of the Center for Educational Policy Research at the University of Oregon. Some IASL members heard Conley speak at ALA in Chicago this past June and thought he would make a relevant speaker for both school and academic librarians.

Tasks before the spring conference planning committee: prepare a budget (including conference attendance fee) for the ILA board meeting on January 27. We anticipate a registration fee around $50, student registration $20. Will invite school administrators to attend Conley’s presentation only for free. We have five meeting rooms reserved, need to determine if we need computer equipment in all five. There is the potential to hold 15 presentations altogether, if the need exists. The call for proposals will go out mid-January and will be due back mid-February. IASL members will advertise the meeting on their listserv and through the AEAs. We will advertise in the March Catalyst. The registration form will ask if attendees would like to meet at a local restaurant Thursday evening.

Rebecca Stuhr reported that we have reserved meeting rooms for our spring 2007 meeting at Grinnell College (March 23, 2007).

Directory

No report. There will be a printed directory in 2006, with some of the printing and mailing cost borne by our national ACRL account.

Fall Conference Program

Barb Robb reported on preparations thus far for our Fall 2006 meeting, which will be held in Council Bluffs. The committee is considering inviting Julia Gammon, University of Akron, to speak about OhioLINK, Ohio’s statewide library consortium. Proposed theme: “Building Richer Consortial
Opportunities.” A follow-up session could be a panel of librarians from the Regents universities, IPAL, the State Library and community colleges discussing consortial opportunities. A third program could also touch on cooperative endeavors: digital repositories, multitype ILS arrangements like Riverbend, or shared virtual reference.

**Awards**

Ellen Neuhaus reported that the fall scholarship recipients have received their checks. ILA now has a form we need to fill out when we make awards, we will need to rework our selection criteria to reflect it.

**Membership**

Susan Knippel reported that we now have 206 members, up from 194 prior to the fall ILA conference.

**Electronic Communications**

Ryan Gjerde reported. He has revised the ILA/ACRL logo on the Web site. He will be contacting committee chairs to ask that committees review their content on the site with an eye to archiving outdated information and deleting it from the server. Ryan will make arrangements with Laurie Hews for transferring ILA/ACRL Web content to the ILA server.

**Newsletter**

Amy Paulus reported that the November issue of the newsletter is on the Web site, with numerous photos (including the skits with Dave Tyckoson) and extensive coverage of our sessions at ILA.

**Nominating Committee**

Rebecca Stuhr reported that all committees are filled. We need to report our new officers to national ACRL.

**Ad Hoc Committees**

**Advocacy.** Michelle Holschuh Simmons submitted a written report, condensed here:

The Public Relations/Marketing Subcommittee has decided that the best avenues to publicize and solicit information about academic and research library marketing are the ILA/ACRL Newsletter and the ILA/ACRL web page. The subcommittee has submitted an article that will be published in the November 2005 newsletter about resources available in the ACRL @ Your Library toolkit and web pages.

The November newsletter will also include seven questions/prompts about library marketing that will solicit responses from Iowa academic librarians. The Newsletter Committee will also encourage responses to the questions. The responses will be featured in the March ILA/ACRL newsletter in a “Spotlight on Marketing” feature. The responses may also be posted to the ILA/ACRL web page for a specified time period.

The Public Relations/Marketing Subcommittee has completed its goals for Fall Semester and will resume work in January.
The Serials/Open Access Subcommittee intends to produce an information site, or a kind of toolkit on scholarly communication. Though we could compile an immense list of resources, we instead are in the process of choosing a few highlights so it's not so overwhelming for interested librarians. For each of the sites, we will have a descriptive annotation to assist librarians as they seek information about these issues. In the end, we would like to have our page as part of the ILA/ACRL website.

The Intellectual Freedom Subcommittee has developed a 14 question survey to be distributed to the academic libraries in Iowa. While an online survey is ideal, we are still working out the details as to how to distribute this survey. Once the responses are collected, we hope to present our findings along with an expert on the subject of the USA PATRIOT Act at the Spring Conference in 2006 (or ILA Annual Conference 2006).

**Education.** No report.

**Research.** Kathy Magarrell was not present, but there was a short discussion of a communication from her. The ad hoc committee suggested that the awards committee take on the task of developing research awards. There was agreement that this is a task the awards committee could implement, but would like the ad hoc committee to propose specific awards. We must then propose these to ILA, perhaps with a rationale for charging member dues to finance the awards.

**ACRL Legislative Network.** No report

**National ACRL Chapters Council**

Amy Paulus reported that there has been discussion on the national ACRL listserv about the possibility of using chapter allocations of member dues for something other than printing and mailing expenses, since most communications are electronic now. This will be discussed at ALA Midwinter.

**Other Business**

Kathy Parsons and Rebecca Stuhr described participating in the ILA planning meeting for 2006. They filled out a number of activity sheets documenting our intended activities for the year.

ILA/ACRL was asked to contribute $300 towards the costs of the ILA Leadership Conference. Discussion ensued about the state of our finances, we determined that we could afford this amount. Heinzman moved that we contribute $300 for the ILA Leadership Conference. It was seconded and unanimously approved.

Betsy Gardner asked that we revisit the issue of spring conference planning, our current election year cycle (based on the calendar year), and the difficulties that ensue from having to notify the ILA board of our spring meeting and budget plans so far in advance. We brainstormed various ways of convening this planning committee early enough to get the planning done to satisfy the ILA requirements. The most workable solution would be to appoint this committee off-schedule from all other committees; beginning in July rather than January makes the most sense. Parsons moved that we direct the nominating committee to alter the schedule of appointments to the spring conference planning committee so that committee terms begin in July. This would take effect in July 2006, with the consequence that members selected for two-year terms beginning in 2006 would have their terms reduced by six months. Subsequent two-year appointments will be made to begin in July rather than January.
The motion carried. This will require a change to our by-laws, and will need to be presented to the membership for a vote at our spring business meeting. Parsons, Donham and Stuhr will draft the by-law change.

**Next meeting:** February 10, 2006 (10:30) at Grinnell College.

Respectfully submitted,
Steve Ostrem
Secretary/Treasurer for ILA/ACRL