The meeting was called to order at 10:40 a.m.

Approval of the minutes

Minutes of October 11, 2006 were reviewed. Gardner moved to approve; Donham seconded. The minutes were approved unanimously.

Treasurer’s Report

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ILA Balance 1/1/06</td>
<td>$1,758.55</td>
</tr>
<tr>
<td>Spring Meeting receipts</td>
<td>$10,005.00</td>
</tr>
<tr>
<td>Total available funds</td>
<td>$11,763.55</td>
</tr>
<tr>
<td>Less expenses to date</td>
<td>$10,272.99</td>
</tr>
<tr>
<td>ILA Balance 12/8/06</td>
<td>$1,490.56</td>
</tr>
</tbody>
</table>

National account balance $161.00

Committee and Chapter ACRL Representative Reports

- **Spring Conference**: Cloyd reported on planning and programming. Pamela Snelson, national ACRL president, will keynote the March 23, 2007, Spring Conference in Grinnell. Richard Fyffe, Grinnell College’s College Librarian, will present welcoming remarks. The Committee is investigating The Depot Crossing Restaurant as the sight for the Thursday night social. Registration costs are as followed: $50 for ILA members, $65 for non-member, $20 for students. The Committee estimates net income (after expenses) of around $23 per person or $2760 (based on an estimate of 120 attendees). The format will consist of 12 concurrent sessions over 3 time slots. Conference advertising will begin January 12, 2007.

- **Directory**: In Stacy-Bates absence, Donham reported that 90 directories have been mailed to registered members. Mailing cost was $164.70. If there are any questions, please contact Kris Stacy-Bates.
- **Fall Program**: Robb reported on the initial planning. The theme for the fall conference is “Cultivating Leaders: empowering leaders from within”. Robb indicated that Committee is interested in presenting a speaker who would address instruction and/or reference. Perhaps a speaker who can talk about closing the gap between what librarians are saying and what students are hearing. There was discussion that an offer to partner with LAMA to co-sponsor Joan Gallos in as a speaker might be possible. Because there are 2 slots for ACRL sessions at the ILA Fall Program, Stuhr suggested a session on statewide collection collaboration between all educational libraries as a possibility for a second ACRL session. Robb requested clarification on the parameters for honorariums for outside speakers. Gardner moved to allocate $500 for Fall Program honorariums to be used at the discretion of the Executive Board; Campagna seconded. The motion is approved unanimously.

- **Membership**: No report. To promote membership in ILA/ACRL, discussion centered on 3 possible avenues: a) reach out to MLS students; b) contact with all academic librarians; c) contact with all academic library directors

- **Electronic Communications**: Gjerde reviewed possible companies to host the ILA/ACRL website. Discussion indicated there is no immediate need for such a move as the current host for the ILA/ACRL website is available for the time being (but whose future is uncertain) and ILA has not yet made a decision to move its website. Gjerde recommended tabling a decision to move our site until ILA learns more about its options. Stuart motioned to allow Gjerde to enter into a 6 month subscription agreement with a new web hosting company in the event of an unforeseen failure of our current host (IRON – sp?); Campagna seconded. The motion was approved unanimously.

- **Newsletter**: Hess reported a late February submissions deadline for the March publication.

- **Nominating**: Donham reported on changes to committees: Chris Neuhaus to the Awards Committee; Kate Rattenborg to the Membership Committee. Parsons motioned to accept changes; Campagna seconded. The motion was approved unanimously.

- **Advocacy Ad Hoc Committee**: This committee is now closed.

- **Education Ad Hoc Committee**: Campagna reported that the survey will be linked to the website until February 15, 2007. The survey has been mailed out as well.

- **Research Ad Hoc Committee**: This committee is now closed.

- **ACRL Legislative Network Chapter Representative**: No report

- **ACRL Chapters Council Representative**: Paulus reported that National ACRL is requesting our tax exempt status.

Other Business

**By-Law Changes**:  
- Donham reported on the request to changes in the language of the By-Laws: all “shall”s will become “will”s; the phrase “at least” will be inserted before the number of committee members; changing the name of the “Electronic Communications Committee” to
“Communications”. Campagna motioned to change all “shall”s to “will”; to insert the phrase “at least” before the number of committee members; to retain the name “Electronic Communications Committee”; Parsons seconded. The motion was approved unanimously.

Virtual / Physical Archives Proposal

- Donham inquired to what extent we want to legislate the virtual archives and is there a need to save to a portable storage medium. There was discussion on the intended use of the Virtual Archives. It was discussed that the Virtual Archives are available as a reference tool and the Physical Archives are provided for permanency. The Board, at this time, did not feel it necessary to save the Virtual Archives to a portable storage medium.

- Parsons suggested that the Past Officers and Committee Members (currently in the Virtual Archives) should be permanent and therefore moved to the Physical Archives. Discussion also included a need to have officers and committee members included in the Operational Report.

- Donham will re-draft the proposal to reflect suggestions.

Next Board Meeting

February 2, 2007, Cole Library, Cornell College, 10:30 a.m.

Adjournment