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ILA/ACRL Executive Board Meeting Minutes November 21, 2017

Association of College and Research Libraries. Iowa Chapter

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ILA/ACRL Executive Board Meeting Minutes

Monday, November 21, 2017

(Meeting conducted via Zoom)

Members Present: Beth McMahon (President); Mary Heinzman; Ericka Raber; Kristy Raine; and Cara Stone.

Members Absent: Becky Canovan; Dan Coffey; Angie Cox; Cathy Cranston; Carrie Dunham-LaGree; Ellen Neuhaus; Jennifer Sterling (Vice President/President-Elect); and Sara Scheib (Past President).

President Beth McMahon called the meeting to order at 10:01am. Beth made a motion to approve the Monday, November 21, 2017 agenda. Motion approved by voice vote.

President McMahon then called for discussion and approval of Executive Board minutes from October 16, 2017. Call for questions or comments; none noted. Move to approve the October 16, 2017 minutes by Mary Heinzman. Motion approved by voice vote.

Treasurer's Report: Kristy Raine noted that October 2017 accounts information was recently received and circulated to the board. The current statement reflects expenses associated with the fall ILA conference. The chapter's ending balance, year to date, is \$5,780.67.

Committee and Representative Reports:

1. Professional Development (Cathy Cranston): No report.

2. Spring Conference (Carrie Dunham-LaGree): Beth noted conference details from Carrie, received via email:

“ IPAL's Steering Committee voted to co-sponsor our joint conference May 31st & June 1st at Drake. The committee is currently working on identifying a keynote speaker. We're using the suggestions from 2017 conference evaluations as a starting point. We'll be meeting in early December to identify finalists and seek out their costs and availability. I'm planning to announce the dates and location of the joint conference on the blog and Facebook after Thanksgiving. Julius Fleschner, chair of IPAL's Steering Committee, announced the joint conference to the IPAL Board of Directors this week, and, of course, we announced it our business meeting at fall conference.”

3. Awards (Sara Scheib): Beth reported on behalf of Sara. The committee's work is complete for the year. Sara plans on updating the organizational manual before the December transition meeting for the executive board.

4. Electronic Communications (Dan Coffey): No report.

5. **Fall Program (Ellen Neuhaus):** No report.
6. **Membership (Angie Cox):** No report. Beth noted membership remains at current level.
7. **Nominating (Jennifer Sterling):** Beth noted all committee chair nominations are filled. Beth shared the following email from Jennifer:

“For my report, I have the committee chair appointments for executive board approval: Fall Program: Claudia Frazer, Drake; ECC: Kyle Winward, Central; Awards: Beth McMahon, Central; College Readiness: Ericka Raber, Iowa; Nominating: Julia Salting (subject to election results), St. Ambrose; Membership: Holly Schettler, Morningside; and Professional Development: Mary Anderson, Central.”

Beth noted the lack of a quorum for the meeting and suggested that a check of the bylaws was in order before voting. Cara found no further indication of quorum needed for voting; Beth noted she would circulate the full roster to all board members for voting purposes.

8. **College Readiness (Ericka Raber):** Ericka noted the full committee met on November 2, 2017; she noted her ILA fall conference presentation on work from the committee titled as “Mapping School Libraries.” Currently, there is no official co-chair for the committee (no IASL liaison), even as all IASL members will continue to serve. Ericka noted an opportunity for the committee to examine datasets from the University of Iowa, tracking first-year student responses to information literacy concerns. She asked if the executive board would support such efforts and if there might be funding for these research efforts.

Mary noted that the project seemed helpful and would provide data for advocating of keeping librarians in schools. Ericka noted more particulars would come in the spring; Beth noted her support of the research.

9. **ACRL Chapter Council (Ericka Raber):** No report.

10. **ACRL Government Relations (Mary Heinzman):** Mary noted postcards at the ILA conference; another card will be available at spring conference. Mary noted traditional mail as successful way to communicate with legislators. Cara suggested using the “Libraries Transform” campaign language from ALA in future postcards.

Other Business:

Cara noted the ILA Planning Day was nice experience; spring 2018 conference will use a broad theme for all libraries. Beth noted she will complete the plan and report for the ACRL subdivision; Executive Board does not have to approve the report, but she will circulate its contents.

Mary asked about Ellen's report on fall conference matters; Beth noted it will be shared in the next meeting. Cara noted ongoing fall elections and planning for spring conference. Beth noted the year end transition meeting is tentatively scheduled for December 18 at William Penn University.

President McMahon moved to adjourn the meeting. Meeting adjourned at 10:21 am.

Minutes respectfully submitted by Kristy Raine, Secretary/Treasurer.